

## CALL FOR VOLUNTEERS

Are you interested in volunteering? Want to give back to the professions? Are you in need of hours for ProDev? If so, the Association is looking for professional members to become assessors for the Competency-Based Assessment process.

### **Competency-Based Assessor**

Engineers Geoscientists Manitoba uses the Competency-Based Assessment (CBA) Reporting System to determine when an applicant has progressed to a professional level of competency in their field to gain licensure. CBA asks applicants to use situational actions to demonstrate their achievements of the required competencies, that are then validated by the applicant's validators who provide feedback and ratings for each competency, commenting on their readiness for professional registration. The assessor performs the final review of the applicant's competencies, provides their own ratings for each competency, and then makes a recommendation on the applicant's readiness for professional registration.

All disciplines are encouraged to apply, but those who are in the following disciplines are most needed:

- **Engineering: Civil (water resources with experience in water treatment plants), Mechanical (HVAC), and Biosystems.**

### General Duties and Responsibilities:

- Conducted remotely, assessors will review applicant's submissions, as well as validator feedback.
- Assessors provide ratings for each competency and make a recommendation on the applicant's readiness for professional registration.
- These assessments can be done at the time and location of the assessor's choice.
- Online training is provided and is mandatory for all assessors. Staff will be available for questions and will provide further additional training as required.

### Specific Skills and Qualifications

- Be currently registered as a practising professional member and be receiving remuneration on a full-time or regular basis (greater than 300 hours per calendar year) in the practice of professional engineering and/or professional geoscience in your stated field of practice.
- Be reporting full ProDev.
- Have an awareness of current practice standards, employer contexts, and workplace cultures.
- Be in good standing with the Association.
- Those working in a supervisory capacity are preferred.
- Be able to commit to reviewing files on a regular basis.

### Time Commitment:

- A typical review will take approximately one to two hours of documentation review at first (45 minutes to one hour when you are familiarized with the Competency Assessment Reporting System).

- The number of reviews requested of you will depend on the number of applications submitted related to your field of expertise.
- There are no set meetings for this work; assessors are to review and complete the assessments at the time and location of their choice ideally within one month of being assigned the assessment. This is flexible depending on the number and complexity of the files assigned.
- A CBA assessor group working session is held two to three times per year to learn about recommended practices and share advice.

How to Apply:

Please send an e-mail to [Volunteer@EngGeoMB.ca](mailto:Volunteer@EngGeoMB.ca) stating your qualifications and why you would be interested in joining the CBA assessor group. Please attach a chronological .pdf copy of your resume. We will review all applications and will contact qualified applicants by e-mail for an interview.