

Practice Note: City Of Winnipeg Occupancy Certification Requirements

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On March 21, 2012 the City of Winnipeg amended the Winnipeg Building By-law and the Winnipeg Electrical By-law. The by-laws no longer prescribe the wording for professional certification required at the time of project completion. However, the by-laws give the authority to the designated employee to develop and require certification wording. To that end, the City of Winnipeg has collaborated with the Association of Professional Engineers and Geoscientists of Manitoba and the Manitoba Association of Architects to develop wording which is consistent across all disciplines, to the greatest extent possible, and is now required by the City of Winnipeg without modification.

The certification will require a header indicating the address, project description, tenant name, unit number (as applicable), related permit numbers (both trade and building permit numbers are required for Mechanical and Electrical certifications), date, etc. and must be signed and sealed. The required wording can be found in the Guidelines (<https://www.enggeomb.ca/PracticeGuidelines.html>).