

Minutes of a meeting of the Council of Engineers Geoscientists Manitoba held online and at 870 Pembina Hwy, Winnipeg, MB on Thursday, September 9, 2021

PRESENT: Jason Mann presiding; Neil Klassen; Cheryl Lashek; Katrine Levesque; Christina McDonald; Linda Murphy; Crystal Paculan; Jitendra Paliwal; John Sawatzky; Allan Silk; Ian Smallwood; Efreem Teklemariam; Shipra Verma; Izabela Witkowska

ALSO PRESENT: Grant Koropatnick; Fiona Hillier; Laura Asher; Mike Gregoire; Angela Moore; Dawn Nedohin-Macek; Sharon Sankar; Scott Sarna; Lisa Stepnuk; Ian Wiebe

REGRETS: Michelle Wadelius

KNOWN OBSERVERS: Dave Ennis; Vicki Poirier; Alan Pollard

21.05.1 CALL TO ORDER

President Mann called the meeting to order at 12:35 p.m.

21.05.2 TRADITIONAL TERRITORIES ACKNOWLEDGEMENT

President Mann read the statement acknowledging the traditional lands on which Engineers Geoscientists Manitoba sits and to recognize Engineers Geoscientists Manitoba's commitment to Indigenous peoples and communities.

21.05.3 INTRODUCTIONS

President Mann welcomed everyone to the meeting and introduced the following guests who had items on the agenda; Manitoba Director for Engineers Canada; Dawn Nedohin-Macek, and Donor Relations Officer from the University of Manitoba; Laura Asher. He also welcomed Association staff and online observers to the meeting. He noted regrets from Councillor Wadelius and Manitoba Director for Geoscientists Canada; Doug Bell.

21.05.4 ADOPTION OF AGENDA

President Mann asked if there were any additions or changes to the agenda. Hearing none, the agenda was adopted as circulated.

21.05.5 CONFLICT OF INTEREST DECLARATION

President Mann asked if anyone had a conflict of interest to declare. Hearing none, Council was reminded that one could be declared at any time, for any item, on the agenda.

President Mann commented that while the virtual meetings had been working well, the hybrid format for today's meeting was a nice step forward.

- 21.05.6 MINUTES OF THE COUNCIL MEETING JUNE 10, 2021**
President Mann asked if there were any corrections to the minutes of the meeting of June 10, 2021. Hearing none, the minutes were approved as circulated.

REPORTS TO COUNCIL

- 21.05.7 B1. CHAIR'S REPORT - PRESIDENT JASON MANN, P.GEO.**
President Mann spoke to his report and thanked the outgoing councillors (Paliwal, Witkowska, Lashek and Levesque) for their time and contributions to Council.

At 12:41 p.m. Councillor Paculan joined the meeting

- 21.05.8 B2. ENGINEERS CANADA ANNUAL REPORT**
President Mann invited Dawn Nedohin-Macek to speak to her report. Dawn commented on the loss of member Pei Wang, P.Eng. She then spoke to some of the highlights in her report which included the two regulatory research papers published on the topics of Non-Practising Status and Entity Regulation, and the Board of Directors meeting on June 14th and 15th, where they reviewed the 2022-2024 strategic priorities.

At 12:47 p.m. Councillor Witkowska joined the meeting

At 12:51 p.m. Dawn Nedohin-Macek left the meeting

- 21.05.9 B3. GEOSCIENTISTS CANADA ANNUAL REPORT**
President Mann encourage councillors to look at the report and supporting documents.

- 21.05.10 B4. COUNCIL RETREAT – SAVE THE DATE**
Councillors were informed that the 2021 Council Retreat would be held Friday, November 19th and Saturday, November 20th.

- 21.05.11 B5. SPECIAL MEETING, SEPTEMBER 16, 2021**
Councillors were reminded of the Special Meeting on September 16th to discuss the 2021 by-law proposals.

President Mann acknowledge Council's receipt of the reports and thanked the authors.

CONSENT AGENDA

- 21.05.12** Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE
Council received a list of applications approved by the Registration Committee between June 1, 2021 and August 31, 2021.

**C2. GEOSCIENTISTS CANADA MANITOBA DIRECTOR APPOINTMENT –
TERM EXTENSION**

Council approves the extension of term of Geoscientists Canada Manitoba Director, Doug Bell, P.Geo., FGC to June 1, 2023.

C3. STEP MEMBERS CHAPTER

Council approves the constitution and by-laws of the STEP Members Chapter Constitution, thereby establishing it as a chapter under By-law 19.3.

At 1:00 p.m. Past President Paliwal left the meeting

COUNCIL EDUCATION

21.05.13 D1. EVALUATION OF THE PREVIOUS COUNCIL MEETING

President Mann encouraged councillors to complete the evaluation form and remarked that it was helpful to see the names on the comments.

GOVERNANCE

21.05.14 G1. AUDIT COMMITTEE RECOMENDATIONS

Council referred to Decision Background memo from the Audit Committee dated September 9, 2021.

It was MOVED by Allan Silk and SECONDED by Christina McDonald that Council approves the Financial Statements for the year ending June 30, 2021.

CARRIED

It was MOVED by Linda Murphy and SECONDED by Allan Silk that Council approves the Audit Committee's recommendation that Deloitte be appointed as the Association's auditor for the 2021-2022 fiscal year and that the recommendation be presented to members for approval at the Annual General Meeting on October 14, 2021.

Ian Wiebe, Manager of Finance, noted that Deloitte had completed four years as the Association's external auditor and that the 2022 fiscal year would be their fifth. He further reported that the Audit Committee would put out an RFP after five years.

Hearing no further questions or comments, President Mann called the question.

CARRIED

21.05.15 G2. CENTENNIAL RECOGNITION ENDOWMENT FUND

At 1:24 p.m. President Mann invited Laura Asher to the podium

Laura Asher thanked Council for the opportunity to speak at today's meeting and for the newly established Engineering Geoscientists Manitoba Centennial Recognition Endowment fund. The fund was expected to generate \$13,500 once fully accrued and spending would be available on April 1, 2023.

Laura reviewed the existing University of Manitoba awards and provided specific options for the endowed funds, which included an ENGAP scholarship or bursary, support for WISE Kid-Netic programming for underrepresented groups, a renewable bursary for engineering or geoscience students, or to increase the size of the current EngGeoMB endowed scholarship.

At 1:36 p.m. Past President Paliwal returned to the meeting

Council discussed the terms and criteria to be met for the endowment fund. Past President Paliwal suggested that the terms should be flexible and that the funds be set up as a bursary, which would make them available to more students. He then volunteered to sit on the committee.

President Mann transferred the role of chair to Vice President Silk

It was MOVED by Jason Mann and SECONDED by Efreem Teklemariam that Council appoints Jitendra Paliwal to the committee to set up the terms of reference for the Engineers Geoscientists Manitoba Centennial Recognition Endowment Fund and to liaise with Council ensuring the priorities of the engineering and geoscience professions are duly considered.

Hearing no further questions or comments, Vice President Silk called the question.

CARRIED

Vice President Silk returned the role of chair back to President Mann.

At 2:00 p.m. Councillor Lashek left the meeting

Council discussed the composition of the committee that would set the terms of reference for the endowment fund.

At 2:26 p.m. Past President Paliwal left the meeting

At 2:30 p.m. Vice President Silk left the meeting

It was MOVED by Christina McDonald and SECONDED by Shipra Verma to add the following individuals to assist Jitendra Paliwal; Efreem Teklemariam, Christina McDonald, Lisa Stepnuk, and Katrine Levesque.

CARRIED

President Mann noted that the table motion from the June 10, 2021 meeting was no longer relevant and removed it from the table.

President Mann thanked Laura Asher for her presentation.

At 2:41 p.m. Laura Asher left the meeting

21.05.16

G3. CENTENNIAL COMMITTEE – OFFICIAL THANK YOU

Council referred to Decision Background memo from Grant Koropatnick dated September 9, 2021.

It was MOVED by Linda Murphy and SECONDED by Christina McDonald that Council acknowledges the hard work done by the Centennial Committee and wishes to thank them for their service in recognition of the Association's 100th anniversary.

CARRIED

21.05.17

G4. GOVERNANCE POLICY EDITS

Council referred to Decision Background memo from Grant Koropatnick dated September 9, 2021.

It was MOVED by Katrine Levesque and SECONDED by Linda Murphy that Council approves the suggested edits to Governance Policies GP-8.1, GP-8.4, GP8.5, GP-8.9, GP-8.10, and GP-8.11 as presented.

CARRIED

21.05.18

G5. 2021-2022 COUNCIL MEETING SCHEDULE

Council referred to Decision Background memo from Grant Koropatnick dated September 9, 2021.

It was MOVED by Christina McDonald and SECONDED by Ian Smallwood that Council approves the 2021-2022 Council Meeting Schedule as presented.

CARRIED

21.05.19

G6. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated September 9, 2021 and the cumulative outstanding action list from Council meetings after June 10, 2021.

- IC/DC Procedures Manual Task Group
- Appeal Panel 13.01
- Appeal Panel 14.15
- Appeal Panel 20.12

21.05.20 G7. PLANNING AGENDA FOR THE NEXT MEETING

Council considered a memo from President Mann dated September 9, 2021 and the proposed agenda for the next Council meeting on December 9, 2021.

Monitoring reports will be prepared for:

| | | |
|-------|--------------------------------|-------------------|
| GP-13 | Council Member Orientation | TBA |
| GP-14 | Primary Council Linkages | John Sawatzky |
| EL-3 | Financial Condition | Grant Koropatnick |
| EL-9 | Emergency Executive Succession | Grant Koropatnick |

At 2:49 p.m. Council took a break

At 3:05 p.m. Council returned from break

At 3:05 p.m. Councillor Lashek returned to the meeting

At 3:06 p.m. President Mann moved that the meeting go in camera for the purposes of discussing private and confidential matters about an individual, labour relations, investigations, discipline, appeals, litigation or potential litigation.

At 3:09 p.m. Vice President Silk returned to the meeting

At 3:26 p.m. Council came out of Camera

At 3:26 p.m. Vice President Silk left the meeting

EXECUTIVE LIMITATIONS AND ENDS

21.05.22 M1. E-6 CONSUMERS HAVE ACCESS TO A REASONABLE SUPPLY OF PRACTITIONERS' SERVICES - KOROPATNICK

Review of Monitoring Report by Grant Koropatnick dated September 9, 2021.

At 3:33 p.m. Councillor Lashek left the meeting.

21.05.23 M2. EL-3 FINANCIAL CONDITION - KOROPATNICK

Review of Monitoring Report by Grant Koropatnick dated September 9, 2021.

21.05.24 M3. EL-7 COMPENSATION AND BENEFITS - KOROPATNICK

Review of Monitoring Report by Grant Koropatnick dated September 9, 2021.

At 3:36 pm Vice President Silk returned to the meeting.

21.05.25 M4. EL-8 COMMUNICATION AND SUPPORT TO COUNCIL - KOROPATNICK
Review of Monitoring Report by Grant Koropatnick dated September 9, 2021.

It was MOVED by Linda Murphy and SECONDED by Christina McDonald that Council accepts the reasonable interpretation of the policy statements and approves these reports.

CARRIED

COUNCIL PERFORMANCE

21.05.26 P1. GP-8.3 EXECUTIVE COMMITTEE - WITKOWSKA
Monitoring Report by Councillor Witkowska dated September 9, 2021.

Hearing no objections, the monitoring report was approved by unanimous consent.

21.05.27 P2. GP-8.6 NATIONAL LIAISONS - SMALLWOOD
Monitoring Report by Councillor Smallwood dated September 9, 2021.

It was MOVED by Ian Smallwood and SECONDED by Allan Silk that Council approves the revisions as shown to policy GP 8.6 to reflect current alignment of term lengths with the national organizations.

CARRIED

Hearing no objections, the monitoring report was approved by unanimous consent.

INFORMATION ITEMS

21.05.28 COUNCIL RECEIVED THE FOLLOWING INFORMATION ITEMS:
N1. Membership statistics as at August 31, 2021
N2. Financial Summary as at July 31, 2021
N3. Candidates for 2021 Council Election

SELF-EVALUATION

21.05.29 V1. EVALUATION PAGE FOR THIS MEETING
President Mann asked for councillors to fill out and submit the evaluation form for today's meeting.

FYI 'NICE TO KNOW' INFORMATION

21.05.30 F1. NICE EMAIL REGARDING MLEC
21.05.31 F2. ENGINEERS REACH OUT TO HEALTH CARE WORKERS - VIDEO

ADJOURNMENT

21.05.32 The meeting adjourned at 3:58 p.m.

The next Council meeting will be Thursday, December 9, 2021, at 12:30 p.m.

Jason Mann, P.Ge.
President

Grant Koropatnick, P.Eng., FEC
CEO & Registrar