

Minutes of a meeting of the Council of Engineers Geoscientists Manitoba held on Thursday, September 10, 2020 at 870 Pembina Hwy, Winnipeg, Manitoba, R3M 2M7

PRESENT: Jitendra Paliwal presiding; Vaibhav Banthia; Carolyn Geddert; Neil Klassen; Jason Mann; Christina McDonald; Allan Silk; Ian Smallwood; Izabela Witkowska

PRESENT VIA TEAMS: Cheryl Lashek; Katrine Levesque; Linda Murphy; Dawn Nedohin-Macek

ALSO PRESENT: Grant Koropatnick; Fiona Hillier

REGRETS: Ruth Eden; Efreem Teklemariam

OBSERVERS: Mike Gregoire; Angela Moore

OBSERVERS VIA TEAMS: Scott Sarna; Lisa Stepnuk; Ian Wiebe; Dave Ennis

20.05.1 CALL TO ORDER

President Paliwal called the meeting to order at 12:33 p.m.

20.05.2 TRADITIONAL TERRITORIES ACKNOWLEDGEMENT

President Paliwal read the statement acknowledging the traditional lands on which Engineers Geoscientists Manitoba sits and to recognize Engineers Geoscientists Manitoba's commitment to Indigenous peoples and communities.

20.05.3 INTRODUCTIONS

President Paliwal welcomed everyone to the first back-to-school meeting of Council which would be his last regular Council meeting as president. He noted that due to Manitoba Public Health mandated restrictions only councillors and staff could attend the meeting in person.

President Paliwal introduced those joining online; Councillor Levesque, Councillor Murphy and Engineers Canada Director, Dawn Nedohin-Macek. Councillor Lashek would be joining the meeting later. Also attending online were members of the Association's Management Team and Mr. Dave Ennis. President Paliwal thanked the online participants for their assistance in testing the new format.

20.05.4 ADOPTION OF AGENDA

President Paliwal asked if there were any additions or changes to the agenda. Hearing none, the agenda was approved as circulated.

20.05.5 CONFLICT OF INTEREST DECLARATION

President Paliwal asked Council if anyone had a conflict of interest to declare. Hearing none, Council was reminded that one could be declared at any time, for any item, on the agenda.

President Paliwal asked Grant Koropatnick to provide an update to the opening of the office with respect to the current case contacts in Winnipeg. Mr. Koropatnick referred to the Back to Work Guideline document provided in the Information section of the agenda. He commented that the original date to re-open the office had been pushed back to the end of October. He remarked that the goal was to provide safety, security and flexibility for staff.

20.05.6 MINUTES OF THE COUNCIL MEETING JUNE 11, 2020

President Paliwal asked if there were any corrections to the minutes of the meeting of June 11, 2020.

It was MOVED by Allan Silk and SECONDED by Izabela Witkowska that the minutes of June 11, 2020 be adopted as circulated.

CARRIED

20.05.7 OWNERSHIP LINKAGE PRESENTATION – N/A

President Paliwal noted that Ownership Linkage presentations had been put on hold due to Manitoba Public Health mandated restrictions and recommended that moving forward they be incorporated back into the Council meetings.

REPORTS TO COUNCIL

20.05.8 B1. CHAIR'S REPORT - PRESIDENT JITENDRA PALIWAL, P.ENG., FEC

President Paliwal noted that the Engineers Canada fall meeting was scheduled for September 30 – October 2. He chaired the President's Group for the last meeting and helped new in-coming chair, PEO President Marisa Sterling, P.Eng., FEC set up the agenda for the October 1st. President Paliwal remarked that he had also been spending time replying to emails regarding the by-law proposals.

20.05.9 B2. ENGINEERS CANADA ANNUAL REPORT

President Paliwal invited Dawn Nedohin-Macek to provide a summary of her report. Dawn announced that Engineers Canada would be participating in Orange Shirt Day on September 30th as part of their work on truth and reconciliation. She explained that Orange Shirt Day was an annual national campaign that honours the Indigenous children who were sent away to Residential Schools.

Hearing no questions, President Paliwal thanked Dawn for her report.

20.05.10 B3. GEOSCIENTISTS CANADA ANNUAL REPORT

President Paliwal asked if there were any questions on the report they would be passed along to Doug Bell, who could not be present at today's meeting. Hearing

none, President Paliwal pointed out that the next Geoscientists Canada Board meeting would be held via videoconference on September 17, 2020.

20.05.11 B4. COUNCIL RETREAT – SAVE THE DATE

President Paliwal announced that the date for the 2020 Council Retreat had been set for November 21st and that details of the event would be provided when available.

20.05.12 B5. SPECIAL MEETING SEPTEMBER 17, 2020

President Paliwal reminded councillors that the meeting to discuss the 2020 by-law proposals in preparation for the upcoming voting period would be held Thursday, September 17, 2020. President Paliwal, the By-law Task group and support staff would be attending the meeting in person and all other councillors were encouraged to attend online.

At 12:53 p.m. Director Nedohin-Macek left the meeting

CONSENT AGENDA

20.05.13 Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between June 1, 2020 and August 31, 2020.

Mr. Koropatnick pointed out that one Specified Scope of Practice License was granted during this period, bringing the total number of SSPL given since January 2017 to 15.

Councillor Murphy observed that the report indicated one new P.Geo. member when there were actually two on the list.

GOVERNANCE

20.05.14 G1. AUDIT COMMITTEE RECOMMENDATION

Council referred to Decision Background memo from the Audit Committee dated September 10, 2020.

It was MOVED by Carolyn Geddert and SECONDED by Allan Silk that Council approves that the Financial Statements for the year ending June 30, 2020 be presented to members at the Annual General Meeting.

President Paliwal asked why there was such a large variance in advertising and promotion. Grant Koropatnick explained that the typical program of advertising was

expended for 2020, but that advertising dollars also went into Centennial events and promotion of the Equity and Representation campaigns.

Councillor Banthia commented that he and the rest of the Audit Committee did review this item and discussed setting acceptable percentages to identify large variances in the future.

Hearing no further discussion President Paliwal asked the question and Council voted on the motion.

CARRIED

It was MOVED by Allan Silk and SECONDED by Christina McDonald that Council approves the Audit Committee's recommendation that Deloitte be appointed as the Association's auditor for the 2020-2021 fiscal year and that the recommendation be presented to members for approval at the Annual General Meeting.

Vice President Mann asked if there were any term limits. Finance Manager, Ian Wiebe responded that the original Request for Proposals specified the option to renew for a maximum of five consecutive years. This was Deloitte's third year as the Association's external auditor.

Hearing no further discussion President Paliwal asked the question and Council voted on the motion.

CARRIED

20.05.15 G2. INVESTIGATION COMMITTEE APPOINTMENT

Council referred to a Decision Background memo from Mike Gregoire dated September 10, 2020.

It was MOVED by Jason Mann and SECONDED by Carolyn Geddert that Council approves the appointment of Lyndsey MacBride, P.Ge. to the Investigation Committee for a two-year term.

CARRIED

20.05.16 G3. 2020-2021 COUNCIL MEETING SCHEDULE

Council referred to a Decision Background memo from Grant Koropatnick dated September 10, 2020.

It was MOVED by Christina McDonald and SECONDED by Izabela Witkowska that Council approves the 2020-2021 Council Meeting Schedule as presented.

CARRIED

20.05.17

G4. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated September 10, 2020 and the cumulative outstanding action list from Council meetings after June 11, 2020.

- IC/DC Procedures Manual Task Group – in progress, no update

20.05.18

G5. PLANNING AGENDA FOR THE NEXT MEETING

Council considered a memo from President Paliwal dated September 10, 2020 and the proposed agenda for the next Council meeting on December 10, 2020.

Please send any in advance of the meeting.

Monitoring reports will be prepared for:

GP-13	Council Member Orientation	TBA (new councillor)
EL-3.1	Financial Condition	Grant Koropatnick
EL-9	Emergency Executive Succession	Grant Koropatnick

President Paliwal moved that the In Camera session of the meeting be moved to the end of the agenda, after Information Items. Hearing no objections, the change to the agenda was made by unanimous consent.

EXECUTIVE LIMITATIONS AND ENDS

20.05.19

M1. E-6 CONSUMERS HAVE ACCESS TO A REASONABLE SUPPLY OF PRACTITIONERS’ SERVICES – KOROPATNICK

Review of Monitoring Report by Grant Koropatnick dated September 10, 2020.

It was MOVED by Christina McDonald and SECONDED by Vaibhav Banthia that Council accepts the reasonable interpretation of the policy statements and approves this report.

CARRIED

20.05.20

M2. EL-3.1 FINANCIAL CONDITION – KOROPATNICK

Council considered memo from Grant Koropatnick dated September 10, 2020.

Grant Koropatnick referred to the financial statements and audit report provided in agenda item G1 and noted that the next EL-3.1 policy report will be provided at the December 10, 2020 council meeting.

20.05.21 M3. EL-7 COMPENSATION AND BENEFITS - KOROPATNICK
Review of Monitoring Report by Grant Koropatnick dated September 10, 2020.

It was MOVED by Christina McDonald and SECONDED by Carolyn Geddert that Council accepts the reasonable interpretation of the policy statements and approves this report.

CARRIED

20.05.22 M4. EL-8 COMMUNICATION AND SUPPORT TO COUNCIL - KOROPATNICK
Review of Monitoring Report by Grant Koropatnick dated September 10, 2020.

It was MOVED by Christina McDonald and SECONDED by Neil Klassen that Council accepts the reasonable interpretation of the policy statements and approves this report.

CARRIED

COUNCIL PERFORMANCE

20.05.23 P1. GP-8.3 EXECUTIVE COMMITTEE – KLASSEN
Monitoring Report by Councillor Klassen dated September 10, 2020

It was MOVED by Neil Klassen and SECONDED by Carolyn Geddert that Council approves this monitoring report.

CARRIED

20.05.24 P2. GP-8.13 FINANCE COMMITTEE – MANN
Monitoring Report by Vice President Mann dated September 3, 2020.

It was MOVED by Jason Mann and SECONDED by Izabela Witkowska that Council approves this monitoring report.

Vice President Mann highlighted two items in his report, he encouraged the frequency of the committee meetings and recommended that the discussion on other revenue streams continue going forward.

Hearing no further discussion President Paliwal asked the question and Council voted on the motion.

CARRIED

INFORMATION ITEMS

20.05.25 COUNCIL RECEIVED THE FOLLOWING INFORMATION ITEMS:

- N1. Membership Statistics as at August 31, 2020
- N2. Financial Statement as at June 30, 2020 – See agenda item G1
- N3. Nominees for Council Election
- N4. Staff news update
- N5. Dashboard of Progress
- N6. 2020 Practitioner Survey Results
- N7. Governance Review
- N8. EngGeoMB Employee Return to the Workplace

At 1:59 p.m. Council went on break

At 2:18 p.m. Council returned from break

President Paliwal moved that the meeting go in camera for the purposes of discussing private and confidential matters about an individual, labour relations, investigations, discipline, appeals, litigation or potential litigation.

At 2:19 p.m. Council went In Camera

At 3:15 p.m. Council came out of Camera

ADJOURNMENT

20.05.28 The meeting adjourned at 3:15 p.m.

The next Council meeting will be Thursday, December 10, 2020, at 12:30 p.m.

Jitendra Paliwal, P.Eng., FEC
President

Grant Koropatnick, P.Eng., FEC
CEO & Registrar