

Minutes of a meeting of the Council of Engineers Geoscientists Manitoba held on Thursday, December 7, 2017 in the Association premises at 870 Pembina Hwy, Winnipeg, MB, R3M 2M7.

PRESENT: Jonathan Epp, presiding; Doug Bell; James Blatz; Jay Doering; Ruth Eden; Neil Klassen; Florence Lee; Jason Mann; Lindsay Melvin; Jitendra Paliwal

ALSO PRESENT: Grant Koropatnick; Fiona Hillier; Jonathan Beddeos; Digvir Jayas (via teleconference); Ganpat Lodha

REGRETS: John Guenther; Janet Gauthier

OBSERVERS: Kathryn Atamanchuk; Mike Gregoire; Angela Moore; Sharon Sankar; Scott Sarna; Ian Wiebe; Dave Ennis; David Grant

17.08.1 CALL TO ORDER

President Epp called the meeting to order at 12:36 p.m.

17.08.2 TRADITIONAL TERRITORIES ACKNOWLEDGEMENT

President Epp read the statement acknowledging the traditional lands on which Engineers Geoscientists Manitoba sits and recognized Engineers Geoscientists Manitoba's commitment to Indigenous peoples and communities.

17.08.3 INTRODUCTIONS

President Epp welcomed everyone to the first meeting of the Council year and extended a special welcome to all observers; in particular, Dean Jonathan Beddoes, Digvir Jayas and Ganpat Lodha.

17.08.4 ADOPTION OF AGENDA

President Epp asked if there were any additions or changes to the agenda.

Past President Melvin asked to remove Items C3, C4 and C5 from the Consent Agenda. President Epp noted that C3 would become E1, E2 and E3, C4 would become G15, to be discussed after G10, and C5 would become I2.

Hearing no further changes, the agenda was approved as amended.

17.08.5 CONFLICT OF INTEREST DECLARATION

President Epp asked Council if anyone had a conflict of interest. Hearing none, he reminded Council that a conflict of interest can be declared at any time, for any item, on the agenda.

17.08.6 MINUTES OF THE COUNCIL MEETING OF September 21, 2017

President Epp asked if there were any corrections to the minutes of the Council meeting of September 21, 2017.

It was MOVED by Lindsay Melvin and SECONDED by James Blatz to remove the second paragraph under G1 of the September 21st meeting minutes.

CARRIED

Hearing no further amendments, the minutes were adopted as corrected.

OWNERSHIP LINKAGE

17.08.7 O1. OWNERSHIP LINKAGE PRESENTATION; Dean Jonathan Beddoes, PhD, P Eng, Trends in Engineering Enrolment – 2016 Report

At 12:43 p.m. President Epp introduced Dean Jonathan Beddoes.

Dean Beddoes spoke on the enrolment of engineering programs at the University of Manitoba; recent trends, graduation rates, comparisons with other provinces and a look at the demographics of the students.

In the past decade, undergraduate enrolment has increased substantially, up 60% from 2010. At the graduate level, the numbers are up by nearly 50% and there has been an increase in MSc and PhD graduates as well. He noted that this growth is faster than other provinces and anticipates it to continue for the next 3-4 years. He also noted that while enrolment has grown, the faculty and staff have only increased by 7%.

In order to catch up with the growth, the faculty has begun the construction phase for the new Stanley Pauley Engineering Building, but more is required to help support and increase enrolment. While the U of M has increased its per capita enrolment, it is still less than any other province, except PEI.

The faculty's vision statement has changed to one that reflects the need for societal diversity. In the last ten years the participation of women has grown from 200 students to nearly 500. Currently, the Indigenous enrolment is 6%, which is better than the national average (1%). International students at the undergraduate level has been drawn down to 15%, which is the national average.

Going forward the goals are to increase participation of women and indigenous enrolment as well as increase the total undergraduate and graduate enrolment; which is a function of the resources available (faculty & staff, available space) .

Dean Beddoes opened the floor to questions. He cited the desire to change the current accreditation system due to the huge workload and expense it generates.

At 1:22 p.m. President Epp thanked Dean Beddoes for his presentation.

Council reflected on the presentation and discussed how it aligned with the current Ends and what is potentially missing. Both E-5 (Practitioners reflect the diversity of the public) and E-6 (Consumers have access to a reasonable supply of practitioners' services) were noted as a shared concern and vision. It was stated that the topic of accreditation was not mentioned in the Ends.

REPORTS TO COUNCIL

17.08.8 B1. CHAIR'S REPORT - President Jonathan Epp, PEng, FEC

President Epp asked if there were any questions on his report.

It was suggested that a letter, similar to the one sent to the Minister of Justice, be sent to the Minister of Growth, Enterprise and Trade. President Epp to discuss further with Scott Sarna, Director of Government Relations.

17.08.9 B2. ENGINEERS CANADA ANNUAL REPORT

President Epp asked if there were any questions or comments on the report. Hearing none, he continued on with the agenda

17.08.10 B3. GEOSCIENTISTS CANADA DIRECTOR'S REPORT

President Epp asked if there were any questions or comments on the report. Hearing none, he received the following motion;

It was MOVED by Ruth Eden and SECONDED by Neil Klassen that Council asks Councillors Bell and Mann to assist Ganpat Lodha in providing feedback on its behalf on the "Geoscience and Canada - Understanding the earth beneath our feet: The vital role of Canada's geoscientists" document.

CARRIED

CONSENT AGENDA

17.08.11 Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE (REQUIRED APPROVALS AGENDA ITEM)

Council received a list of applications approved by the Registration Committee between November 1, 2017 and November 30, 2017

C2. MANUAL OF ADMISSIONS UPDATE

COUNCIL EDUCATION

17.08.12 D1. EVALUATION OF THE PREVIOUS COUNCIL MEETING

President Epp highlighted two comments made for improvement; maintain continuity through transition of President and good, thoughtful consideration of all agenda items.

It was suggested that estimates for timing be included with each agenda item.

At 1:34 p.m. J. Doering joined the meeting.

17.08.13 D2. SCHEDULE OF MEETINGS 2017-2018

President Epp referred to the schedule of meetings for the upcoming council year.

17.08.14 D3. GP-10 COUNCILLOR CODE OF CONDUCT – SIGNATURE REQUESTED

Councillors were asked to read and sign the Code of Conduct form that was distributed at the meeting.

17.08.15 D4. COUNCILLOR PRIVACY DECLARATION – SIGNATURE REQUESTED

Councillors were asked to read and sign the Privacy Declaration form that was distributed at the meeting.

ENDS

17.08.16 E1. GLOBAL END WORTH STATEMENT (formerly C3)

Past President Melvin noted that these items were important to discuss since some councillors were not present at the Council Retreat.

It was MOVED by Lindsay Melvin and SECONDED by Doug Bell that Council adds “and that the results should be worth the resources expended” to the Global End

CARRIED

17.08.17 E2. PRIORITY ENDS STATEMENT (formerly C3)

It was MOVED by James Blatz and SECONDED by Neil Klassen that Council adds “and this is a priority” to E-4.2, E-4.4 and E-5.2

CARRIED

17.08.18 E3. GOVERNMENT RELATIONS WORDING CLARIFICATION (formerly C3)

It was MOVED by Jay Doering and SECONDED by Florence Lee that Council changes E-4.4.2 from the old wording “Governments dialogue with the professions

in developing public policy and codes and standards.” To the new wording “Governments dialogue with the professions in developing legislation, regulation, public policy, codes and standards.

CARRIED

GOVERNANCE

17.08.19 G1. ELECTION OF VICE-PRESIDENT AND EXECUTIVE COMMITTEE MEMBER

Council referred to a Decision Background memo from Grant Koropatnick dated December 7, 2017.

President Epp asked Council to refer to the process previously adopted by Council 96.12.8 and then amended by Council 16.12.08.

Grant read the procedure for nomination and election of the Vice-President and the Executive Committee Member.

Councillor Klassen agreed to collect and witness the counting of the ballots.

President Epp called for nominations for the position of Vice-President.

President Epp read the name of each nominee and asked whether they would allow their name to stand:

- Doug Bell – declined
- James Blatz – accepted
- Ruth Eden – accepted

Council voted by paper ballot.

Ballots were counted and Ruth Eden was elected Vice-President.

By unanimous consent of Council all the ballots and nomination forms were to be destroyed immediately.

President Epp then called for nominations for the position of Executive Committee Member.

President Epp read the name of each nominee and asked whether they would allow their name to stand.

- Doug Bell – accepted
- James Blatz – accepted
- Jitendra Paliwal – declined

Council voted by paper ballot.

Ballots were counted and Doug Bell was elected Executive Committee member.

By unanimous consent of Council all the ballots and nomination forms were to be destroyed immediately.

17.08.20 G2. BY-LAW RE-WRITE TASK GROUP

Council referred to a Decision Background memo from Grant Koropatnick dated December 7, 2017.

It was MOVED by Neil Klassen and SECONDED by Jason Mann that councillor Lee, Bell and Epp form a new 2018 Council By-Law Task Group to work with staff and legal counsel to fulfill the by-law review function in By-law 17.4.

CARRIED

17.08.21 G3. OWNERSHIP LINKAGE COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated December 7, 2017.

It was MOVED by Ruth Eden SECONDED by Lindsay Melvin that Council appoints Mann, Paliwal and Klassen to the Ownership Linkage Committee for 2017-2018

CARRIED

17.08.22 G4. CONTINUING COMPETENCY COMMITTEE - COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated December 7, 2017.

It was MOVED by Doug Bell and SECONDED by Florence Lee that Council appoints Ruth Eden as the council liaison to the Continuing Competency Committee for 2017-2018.

Ruth Eden abstained
CARRIED

17.08.23 G5. EGAIAR JOINT BOARD MEMBER - COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated December 7, 2017.

It was MOVED by Jay Doering and SECONDED by James Blatz that Council appoints John Guenther as the council liaison to the EGAIAR Joint Board for 2017-2018.

CARRIED

17.08.24 G6. UMES - COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated December 7, 2017.

It was MOVED by Lindsay Melvin and SECONDED by Neil Klassen that Council appoints Florence Lee, Intern Councillor, as the council liaison to the UMES for 2017-2018.

CARRIED

17.08.25 G7. GEOLOGY STUDENTS - COUNCIL LIAISONS

Council referred to a Decision Background memo from Grant Koropatnick dated December 7, 2017.

It was MOVED by Jay Doering and SECONDED by Ruth Eden that Council appoints Doug Bell as the council liaison to the University of Manitoba Geology Club for 2017-2018.

CARRIED

It was MOVED by Neil Klassen and SECONDED by Florence Lee that Council appoints Jason Mann as the council liaison to the Brandon University Geology Club for 2017-2018.

CARRIED

17.08.26 G8. AUDIT COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated December 7, 2017.

It was MOVED by Ruth Eden and SECONDED by Lindsay Melvin that Council appoints Councillors Blatz and Doering to the Audit Committee for 2017-2018.

CARRIED

17.08.27 G9. NOMINATING COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated December 7, 2017.

Councillor Doering's conflict of interest was noted

It was MOVED by Florence Lee and SECONDED by Neil Klassen that Council appoints Jason Mann (councillor in the first year of their term) to the Nominating Committee for 2017-2018.

CARRIED

It was MOVED by Neil Klassen and SECONDED by Ruth Eden Council asks the volunteer coordinator to provide a list of suitable candidates for the Nominating Committee for Council's consideration at its March meeting.

CARRIED

17.08.28 G10. AFI FOUNDATION LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated December 7, 2017.

It was MOVED by Doug Bell and SECONDED by Lindsay Melvin that Council appoints James Blatz as the council liaison to the APEGM Foundation Inc. for 2017-2018.

CARRIED

President Epp transferred the role of Chair to Vice-President Eden.

17.08.29 G15. GP-16 AMENDMENT TO REFLECT MONITORING SCHEDULE FOR 2018 (formerly C4)

Council referred to a Decision Background memo from Jonathan Epp dated December 7, 2017.

It was MOVED by Jonathan Epp and SECONDED by Neil Klassen that Council replaces the monitoring schedule appended at end of GP-16 with the text included in online agenda item C4

Council discussed the change of delegating the responsibility for policy monitoring to committee chairs.

It was MOVED by Jay Doering and SECONDED by Jonathan Epp that Council amend the motion to include that: Within the column labeled "Responsibility" that all references to the word Chair be replaced with "Chair and assigned Councillor."

Vice-President Eden asked Council to vote on the motion for amendment.

CARRIED

Vice-President Eden asked Council to vote on the amended motion that: Council replaces the monitoring schedule appended at the end of GP-16 with the text include in online agenda items C4. And within the column labeled “Responsibility” that all references to the word Chair be replaced with “Chair and assigned Councillor”.

CARRIED

Vice-President Eden transferred the role of Chair back to President Epp.

17.08.30 G11. POLICY GUARDIAN ASSIGNMENT (v2)

Council referred to the updated (2017-12-01) Decision Background memo from Jonathan Epp dated December 7, 2017.

It was MOVED by Jay Doering and SECONDED by Doug Bell that Council approves the slate as proposed.

- Council assigns Councillor Bell as Policy Guardian of CE-2 (Unity of Control)
- Council assigns Councillor Blatz as Policy Guardian of GP-3 (Council Role and Job Description)
- Council assigns Councillor Doering as Policy Guardian of GP-6 (Governance Succession)
- Council assigns Councillor Gauthier as Policy Guardian of GP-7 (Council Committee Principles)
- Council assigns Councillor Jasinski as Policy Guardian of GP-8 (Council Committee Structure)
- Council assigns Councillor Klassen as Policy Guardian of GP-10 (Code of Conduct)
- Council assigns Councillor Lee as Policy Guardian of GP-11 (Conflict of Interest)
- Council assigns Councillor Mann as Policy Guardian of GP-12 (Cost of Governance)
- Council assigns Councillor Paliwal as Policy Guardian of GP-15 (Council Linkages with Other Organizations)

President Epp noted that appointed Councillor Jacqueline Jasinski, MAA has not been fully approved yet by the Appointed Councillor Committee.

Amendment to the motion “Council assigns Councillor Jasinski as Policy Guardian of GP-8 (Council Committee Structure) to say “future appointed Councillor”.

Hearing no objections, the amendment to the motion was approved by unanimous consent.

President Epp asked Council to vote on the amended motion.

CARRIED

President Epp transferred the role of Chair to Vice-President Eden.

It was MOVED by Jonathan Epp and SECONDED by James Blatz that Neil Klassen be appointed as Policy Guardian for GP-8.12 Public Interest Review Committee.

CARRIED

Vice-President Eden transferred the role of Chair back to President Epp.

President Epp noted the action item to assign councillors to remaining committee policy guardian roles.

At 2:47 p.m. Council took a break

At 3:00 p.m. Council returned from break

17.08.31 G12. 30 BY 30 TASK GROUP - ENGINEERING CHANGES LIVES PROPOSAL

Council referred to a Decision Background memo from 30 by 30 Task Group (Kathryn Atamanchuk, James Blatz, Suling Dong, Ruth Eden, Grant Koropatnick, Lindsay Melvin, Jeannette Montufar, C. Scott Sarna and Tracey Right) dated December 7, 2017.

President Epp indicated that a revised proposed motion was brought forward.

President Epp provided a procedural caution that:

- Approval of Phase Two runs counter to Policy Governance, in that the CEO does not require approval from Council to undertake projects
- The motion does not explicitly state what the budget is for

It was MOVED by James Blatz and SECONDED by Ruth Eden that Council approves Phase Two of the Engineers Geoscientists Manitoba led project "Engineering Changes Lives" and a two year budget of up to \$785,000 from unrestricted funds for the period January 1, 2018 through December 31, 2019.

CARRIED

Discussion on the budget breakdown took place.

At 3:11 p.m. J. Doering left the meeting

The question of whether or not the plan includes a contingency was raised and discussed. It was noted that the task group will monitor and report to Council as they proceed.

At 3:16 p.m. J. Paliwal left the meeting

Hearing no further discussion President Epp asked Council to vote on the motion.

At 3:17 p.m. J. Paliwal returned to the meeting

17.08.32 G13. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated December 7, 2017 and the cumulative outstanding action list from Council meetings after September 21, 2017.

- 16.01 Appeal Panel - In progress
- 16.02 Appeal Panel - In progress
- By-law Task Group - In progress
- GP-8.1 Proposed amendments - In progress
- GP-7 Council Committee Principles - In progress
- GP-8.9 Opportunities for improvement - In progress
- Strategic Plan – In progress
- 16.20 Appeal Panel – In progress
- 30 By 30 Task Group – In progress

Council Bell to contact Policy Guardian, Janet Gauthier to work on the GP-7 Council Committee Principles action item.

17.08.33 G14. PLANNING AGENDA FOR THE NEXT MEETING

Council considered a memo from Grant Koropatnick dated December 7, 2017 and the proposed agenda for the next Council meeting on January 18, 2018.

Monitoring reports will be prepared for:

GP-8.12 Public Interest Review Committee	Committee Chair & Klassen
E-4 Stakeholders understand and value the contribution of the professions	Grant Koropatnick
EL-1 General Executive Constraint	Grant Koropatnick
EL-4 Asset Protection & Risk Management	Grant Koropatnick

IN CAMERA

President Epp moved that Council go In Camera for the purposes of discussing private and confidential matters about an individual, labour relations, investigations, discipline, appeals, litigation or potential litigation

At 3:21 p.m. Council went In Camera
At 3:30 p.m. J. Doering returned to the meeting
At 4:11 p.m. Council came out of Camera

EXECUTIVE LIMITATIONS AND ENDS

17.08.36 M1. EL-3.1 FINANCIAL CONDITION

Review of Monitoring Report by Grant Koropatnick dated December 7, 2017

It was MOVED by James Blatz and SECONDED by Neil Klassen that Council accepts the reasonable interpretation of the policy statements and approves this report.

CARRIED

17.08.37 M2. GLOBAL END

Review of Monitoring Report by Grant Koropatnick dated December 7, 2017

It was MOVED by Jay Doering and SECONDED by Doug Bell that Council accepts the reasonable interpretation of the policy statements and approves this report.

CARRIED

COUNCIL PERFORMANCE

17.08.38 P1. GP-8.6 NATIONAL LIAISON COMMITTEE - BELL

Monitoring Report by Councillor Bell dated September 21, 2017 (deferred from September 21, 2017).

Doug Bell and Lindsay Melvin will review the opportunities for improvement and provide a recommendation to Council.

Hearing no objections, Council approved this report by unanimous consent

17.08.39 P2. GP-11 CONFLICT OF INTEREST - EDEN

Monitoring Report by Councillor Eden dated December 7, 2017 (deferred from September 21, 2017).

Hearing no objections, Council approves this report by unanimous consent

17.08.40

P3. GP-13 COUNCIL MEMBER ORIENTATION

Monitoring Report by Councillor Mann dated December 7, 2017

Monitoring Report by Councillor Lee dated December 7, 2017

Monitoring Report by Councillor Paliwal dated December 7, 2017

Hearing no objections, Council approved these reports by unanimous consent

President Epp referred to the council retreat survey results and a brief discussion on the retreat took place.

17.08.41

P4. GP-14 PRIMARY COUNCIL LINKAGES - DOERING

President Epp noted that this report will be deferred to the January 18th meeting.

17.08.42

P5. GP-15 COUNCIL LINKAGE WITH OTHER ORGANIZATIONS - BELL

President Epp noted that this report will be rescheduled for the March 15th meeting and assigned to the new policy guardian, Councillor Paliwal.

17.08.43

P6. GP-16 COUNCIL PLANNING CYCLE & AGENDA CONTROL - ADDED BY PRESIDENT EPP

Monitoring Report by President Epp dated December 7, 2017

Hearing no objections, Council approves this report by unanimous consent

17.08.44

P7. CE-1 GLOBAL COUNCIL-CEO RELATIONSHIP - ADDED BY PRESIDENT EPP

Monitoring Report by President Epp dated December 7, 2017

Hearing no objections, Council approves this report by unanimous consent

EXECUTIVE LIMITATIONS

None

COUNCIL-CEO RELATIONSHIP

None

INFORMATION ITEMS

17.08.45 Council received the following information items from the CEO:

- N1. MEMBERSHIP STATISTICS AS AT NOVEMBER 30, 2017
- N2. FINANCIAL STATEMENT – OCTOBER 31, 2017
- N3. AGM 2017 MINUTES – DRAFT
- N4. AGM 2017 MEMBER PROFILE
- N5. MEMBER ONLINE SURVEY HIGHLIGHTS
- N6. PREDICTING THE JOB MARKET
- N7. FINANCE COMMITTEE
- N8. STAFF NEWS
- N9. MANITOBA ROBOT GAMES – THANK YOU
- N10. NO QUICK FIX TO PROBLEMS OF EQUITY
- N11. MANITOBA LABOUR MARKET FORECAST 2017-2023

FURTHER INFORMATION ITEMS

None

SELF-EVALUATION

17.08.46 President Epp asked councillors to fill out the evaluation form for today's meeting.

17.08.47 **ADJOURNMENT**

The meeting adjourned at 4:38 p.m.

The next meeting of Council will be held at 12:30 p.m., Thursday, January 18, 2018.

Jonathan Epp, P.Eng., FEC
President

Grant Koropatnick, P.Eng. FEC
CEO & Registrar