



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, January 22, 2015** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7.

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**PRESENT:** Howard Procyshyn, presiding; Arthur Chapman; Chris Beaumont-Smith; Fred Cross; Ruth Eden; Jonathan Epp; Marcia Friesen; Kaitlin Fritz; Pamela Fulton-Regula; Warren Gendzelevich; David Grant; Sarantos Mattheos; Lesley McFarlane; Roger Rempel; Brett Todd

**ALSO PRESENT:** Grant Koropatnick; Lorraine Dupas; Mike Gregoire; Sharon Sankar; William Boyce; Scott Sarna; Diana Vander Aa Digvir Jayas (Engineers Canada Director)  
Ganpat Lodha (Geoscientists Canada Director)

**REGRETS:** Sheryl Rosenberg; Steven Vieweg

**15.01.1 CALL TO ORDER AND INTRODUCTIONS**

President Procyshyn called the meeting to order at 12:35 p.m.  
All councillors and staff introduced themselves.

**HEALTH AND SAFETY MOMENT**

- Fires have occurred when dishwashers overheat. Avoid running the dishwasher when you are not at home.
- Small appliances should be unplugged when they are not being used.

**15.01.2 ADOPTION OF AGENDA**

It was **MOVED** by Pamela Fulton-Regula and **SECONDED** by Jonathan Epp that the agenda be approved as circulated.

CARRIED

**15.01.3 MINUTES OF THE COUNCIL MEETING OF 11 December 2014**

It was **MOVED** by Lesley McFarlane and **SECONDED** by Marcia Friesen that the Minutes of the Council meeting of 11 December 2014 be approved with the following amendment:

Councillor David Grant suggested adding the following statement under item 14.06.13 Election of Vice-President. "They were paper

ballots and counted by Grant Koropatnick and Mike Gregoire. Mr. Koropatnick returned with the results. Mr. Gregoire destroyed the ballots.”

CARRIED

## *OWNERSHIP LINKAGE*

### **15.01.4 01. CHAIR'S REPORT - President Howard Procyshyn, P.Eng.**

President Procyshyn reported that:

- He participated in the session that was recently held to review the Engineers Canada ownership linkage plan.
- The first public information session on the Act amendment proposal was held January 14, 2015.
- He attended a re-branding session at the Association office on January 15, 2015. He stated that it was a very informative session and good input was provided.
- The Association's first MLA wine and cheese reception was held at the Fort Garry Hotel the evening of January 15, 2015.

### **15.01.5 02. COUNCILLOR ASSIGNMENTS**

Council referred to a Decision Background memo from Grant Koropatnick dated 22 January 2015.

Council received a list of councillors who were appointed or whom volunteered at the 11 December 2014 Council meeting to represent Council on a committee, board or other organization.

Councillor Brett Todd noted that he had been appointed to the Ownership Linkage Committee, but his name did not appear on the list of volunteers. Mr. Koropatnick agreed to correct the list.

### **15.01.6 03. ACT AMENDMENT INFO SESSION**

Mr. Koropatnick reported that the first of three information sessions to be held on the proposed Act amendments was held on January 14, 2015. He said that 23 people were in attendance.

He stated that two more information sessions will be held: February 11 and March 10. An online webinar will be provided for these two sessions; so that out-of-town members will be able to participate.

Councillors who attended the information session remarked that the presentation was well-received and there was a good question and answer session after the presentation.

One of the members present at the session asked about the proposed Limited Licence category.

Mr. Koropatnick stated that the Licensee Task Group thoroughly researched the limited license policies across Canada.

Councillor David Grant recommended that we make a statement at the next session that we are early in the process of the Limited Licence Category and the details will be worked out later.

President Procyshyn reported that a member who attended the session questioned if the relationship between architects and engineers is likely to cause problems going forward.

Mr. Koropatnick advised that he has spoken to the MAA Executive Director. She has commented that there is nothing in the Act amendment proposal that causes concern for the MAA.

President Procyshyn encouraged councillors to attend the next two information sessions if they are available.

#### **15.01.7**

#### **04. MLA GOVERNMENT RELATIONS RECEPTION**

Mr. Koropatnick noted that APEGM hosted its first MLA reception on January 15, 2015.

Councillors who attended the event were asked to provide their feedback:

- It was a good event. Providing a social opportunity for MLAs is a good thing.
- It may be beneficial to have a theme for these events to help steer the discussion.
- We should consider holding the next event in a room at the Legislature. Timing and location of the event may increase the turnout.
- It would be beneficial for Council to have a list of those who indicated that they will be attending ahead of time. The engineers had the politicians outnumbered.
- There were no name tags at the event. Some councillors agreed that name tags would have been beneficial so they could identify the politicians.
- Have colour coded name tags to identify politicians, councillors, and volunteers at the next event.
- Government officials may not want to wear name tags.
- PEng /PGeo pins may be useful for identifying who is from the Association.
- Hosting the first event was encouraging to the membership.
- Some of the politicians were asking good questions.

Government Relations Director Scott Sarna advised that he received a lot of positive feedback from the government officials. He said that we are going to target 120-140 people for the next event with the intention of having more than 60 government officials, including MLAs.

He thanked councillors for the feedback and advised that he will incorporate their suggestions into the training session for the next event. He stated that if councillors have any more feedback on the event to please let him know.

Scott advised that we will be sending out a thank you to those who attended the event.

**15.01.8**      *CONSENT AGENDA*

Council approved the Consent Agenda items with the adoption of the agenda.

**C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE**

Council received a list of applications approved by the Registration Committee between December 1, 2014 and January 1, 2015.

*COUNCIL EDUCATION*

**15.01.9**      **D1. See the latest copy of REAL Board Advisor – January 2015 Issue.**

*1:50 p.m. Council took a break*

*2:00 p.m. Council reconvened*

*ENDS*

**15.01.10**      **E1. REPORTING ON THE ENDS AND STRATEGIC PRIORITIES**

Reporting on the Ends

The Council strategic planning session in 2013 resulted in Council identifying and prioritizing three topics to focus on: government relations, recruitment and retention and public perception.

Council considered a Monitoring Report on Policy E-4, Government & Regulators Support the Association, from Grant Koropatnick, dated 22 January 2015.

Mr. Koropatnick spoke to the monitoring report. He noted that a lot has been accomplished in the past six months:

- Meetings with the minister and deputy minister
- Act amendment proposal
- MLA reception
- Advisory roles with government departments.
- A new relationship with government.
- Open dialogue with the minister and staff.

Council questioned whether it would be prudent to start planning in the event there is a change of government. Mr. Sarna replied that even if there is a change of government, the work that is underway presently will benefit the Association in the long-run; no matter who forms the government.

President Procyshyn stated that government relations is an on-going process.

Recognizing that our relationship with architects is important to the government, council agreed that we should look for opportunities to interact and support the MAA. It would demonstrate to government and others that we are partners in the building industry. Some suggestions were:

- Invite the President of MAA and the Executive Director to the next MLA reception.
- Invite the President of the MAA to submit an article for inclusion in the Keystone Professional.
- Invite the MAA to introduce the new President after their AGM.
- Submit an engineering entry to the annual "Warming Hut" competition staged by the MAA.

## E2. REPORTING ON STRATEGIC PRIORITIES

Council considered a Government Relations Environmental Scan document, dated 22 January 2015, prepared by Director of Government Relations, Scott Sarna.

Council considered a draft Political Contribution Policy for the Association.

Mr. Koropatnick advised Council that the Association should have a political donation policy that is transparent and open. He stated that the intent of the policy is to provide guidance, if and when, the Association makes a donation.

Mr. Koropatnick advised that the document is in draft form and is being forwarded to Council at this point as an information item. He stated that we are awaiting feedback on the document from legal counsel, Wells Peever; to ensure compliance with the various laws pertaining to political contributions, etc.

Council considered information provided by Mr. Sarna on the potential options for a provincial engineer role within the Manitoba Government.

Council was advised that this is one of the action items that came out of government relations.

### E3. Communication Tools

Sample templates for an MLA newsletter and an MLA post card were presented to Council.

2:52 p.m. Engineers Canada Director Digvir Jayas thanked those who participated in the session to review the Engineers Canada Ownership Linkage plan. He advised that feedback collected from the session was forwarded to Engineers Canada.

## GOVERNANCE –

### 15.01.11 **G1. REVISION OF POLICY GP-13 COUNCIL MEMBER ORIENTATION**

Councillor Epp provided background on this item. He advised that, at the orientation session, councillors were encouraged to continually upkeep policies and ends.

It was **MOVED** by Jonathan Epp and **SECONDED** by Arthur Chapman to amend GP-13 Articles 1.2, 1.3, and 1.4 be revised to better reflect current practice as follows:

#### **Article 1.2**

Council members will be given access to and be made aware of how to access current council policies, the appropriate documents such as the Act, bylaws, a reference list of relevant acronyms, the most recent Annual Report, the most recent set of Council minutes, the most recent Monitoring Report on EL policy 'Financial Condition & Activities' and a copy of the current Directors' and Officers' Liability Insurance.

**Article 1.3**

Council members will be given access to and be made aware of how to access contact information for council members and the CEO, the annual governance plan with council meeting dates, and relevant literature to ensure familiarity with current programs and services.

**Article 1.4**

The CEO will be responsible for the filing and organization of council documents and providing Council members a review of how to locate those documents.

CARRIED

It was MOVED by Jonathan Epp and SECONDED by Lesley McFarlane to amend GP-13 Article 1.1 as follows.

*Orientation will:*

- Provide an overview of APEGM
- Define the role and responsibility of Council
- Highlight key issues facing Council and past achievements of Council
- Provide relevant skill training (e.g. Policy Governance® coaching)

CARRIED

Opposed – Pamela Fulton-Regula

**15.01.12 G2. APPOINTED COUNCILLOR – OWNERSHIP LINKAGE COMMITTEE**

Council referred to a Decision Background memo from Grant Koropatnick dated 22 January 2015.

It was MOVED by Jonathan Epp and SECONDED by Lesley McFarlane that Council appoints Arthur Chapman to the Ownership Linkage Committee.

CARRIED

**15.01.13 G3. NOMINATING COMMITTEE APPOINTMENT**

Council referred to a Decision Background memo from Grant Koropatnick dated 22 January 2015.

Mr. Koropatnick spoke to the memo. He advised that only four members were appointed to the Nominating Committee at the AGM, and therefore there is one vacant position.

It was MOVED by Marcia Friesen and SECONDED by Lesley McFarlane that Council appoints Ramon Cairo, P.Eng. to the 2015 Nominating Committee.

CARRIED

**15.01.14 G4. 30 by 30 ENDORSEMENT**

**LETTER FROM ENGINEERS CANADA**

Council referred to a Decision Background memo from Grant Koropatnick dated 22 January 2015.

Mr. Koropatnick spoke to the memo.

It was MOVED by Ruth Eden and SECONDED by Jonathan Epp that Council supports the initiative and target proposed by Engineers Canada that “Thirty percent of newly licensed engineers are women by the year 2030 (30 by 30)”.

CARRIED

Mr. Koropatnick advised that the Committee for the Increased Participation of Women in Engineering (CIPWIE) is working on how to achieve this goal in Manitoba.

Mr. Koropatnick stated that approximately 20% of newly licenced members are women. He also advised that, across Canada, women comprise 9–10% of registered members.

Councillors noted that other faculties (law, medicine, science, commerce), have faced this challenge in the past and have been successful in attracting women to those areas of study.

Council asked Mr. Koropatnick to provide it with a monitoring report on how we are working toward this target at a future meeting

**15.01.15 G14. REVIEW OF OUTSTANDING ACTION ITEMS LIST**

Council considered a memo from Grant Koropatnick dated 22 January 2015 and the cumulative outstanding action list from Council meetings after 11 December 2014:

*Council reviewed the list.*

- *Appeal committee of council - (Dorn) - in progress*
- *Licensee Task Group - in progress*
- *Appeal Panel – (Escobar) – in progress*

**15.01.16 G5. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.**

Council considered a memo from Grant Koropatnick dated 22 January 2015 and the proposed agenda for the next Council meeting on 12 March 2015.

Monitoring reports will be prepared for:

GP-8.2 Past President's Committee – Councillor Fritz  
GP-8.3 Executive Committee – Councillor Epp  
GP-8.4 Discipline Committee – Councillor Mattheos  
GP-8.5 Investigation Committee – Councillor Grant

*MONITORING - EXECUTIVE LIMITATIONS AND ENDS*

**15.01.17 M1. EL-4 ASSET PROTECTION AND RISK MANAGEMENT**

Council considered a Monitoring Report from Grant Koropatnick, dated 22 January 2015.

**M2. EL-7 COMPENSATION AND BENEFITS**

Council considered a Monitoring Report from Grant Koropatnick, dated 22 January 2015.

*COUNCIL PERFORMANCE*

**15.01.18** Council considered a Monitoring Report, GP-6 Governance Succession by Lesley McFarlane, dated 22 January 2015. *Councillor McFarlane spoke to her report. She stated that she also completed this monitoring report in 2014. She recommended that the Nominating Committee be as diverse as possible. She stated that we have made progress in this area by appointing Ramon Cairo (an internationally educated graduate) to the Nominating Committee.*

Mr. Koropatnick suggested that the way the Nominating Committee is populated may need to be amended. The procedure used at the AGM is sometimes questionable; as some members do not take the matter seriously. It was suggested that a possible review of GP-6 "governance succession" and GP-8.1 "Nominating Committee" might be useful at the next council meeting.

This item will be added to the agenda for the next council meeting as a potential revision to GP-8.1.

Council considered a Monitoring Report, GP-7 Council Committee Principles by Fred Cross, dated 22 January 2015.

*Councillor Cross spoke to the report. He noted that Council is compliant.*

Council considered a Monitoring Report, GP-8.1 Nominating Committee by Marcia Friesen, dated 22 January 2015.

*Past-President Friesen spoke to the report. She noted that Council is compliant.*

*EXECUTIVE LIMITATIONS – NONE*

*COUNCIL – EXECUTIVE DIRECTOR RELATIONSHIP*

*INFORMATION ITEMS*

**15.01.19** Council considered and received the following information items:

N1. Membership statistics as at December 31, 2014

N2. Financial Statement December 31, 2014

N3. Canadians for a New Partnership – Manitoba Roundtable

N4. Climate Resiliency Workshop

N5. Engineers Canada Membership Report

N6. OSPE Report – Underemployment of Engineers

N7. Engineers Canada 2014 Student Survey

N8. Geoscientists Canada President Elect Nominations

N9. 10 Year Suspension – Discipline Decision from OIQ

N10. Engineers Canada Director's Report

N11. Geoscientists Canada Director's Report

**15.01.20** **V1. ONLINE EVALUATION PAGE FOR THE MEETING**

Council was asked to evaluate its' behaviours and performance in the meeting by clicking their responses to the online survey questions.

Council noted that there was a lot of discussion on the government relations reception. It was agreed that too much time was spent on the discussion on name tags.

*NICE TO KNOW ITEMS*

- 15.01.21** F1. Les Wardrop, P.Eng., FEC – Icon of Engineering  
F2. Iron Man is an Engineer  
F3. Thank You Letter from Geoscience Students

**15.01.22** **ADJOURNMENT**

The meeting adjourned at 4:02 p.m.

The next regular meeting of Council will be held at 12:00 noon on 12 March 2015.

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Howard Procyshyn, P.Eng.  
President

Ld/ 01000/01100/2015 January 22 Council Minutes

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Grant Koropatnick, P.Eng.  
CEO & Registrar