



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, December 11, 2014** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7.

PRESENT: Howard Procyshyn, presiding; Chris Beaumont-Smith; Fred Cross; Ruth Eden; Jonathan Epp; Marcia Friesen; Kaitlin Fritz; Pamela Fulton-Regula; David Grant; Lesley McFarlane; Roger Rempel; Sheryl Rosenberg; Brett Todd

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas; Mike Gregoire; Sharon Sankar; William Boyce
Digvir Jayas (Engineers Canada Director) for item 14.06.5

REGRETS: Arthur Chapman; Warren Gendzelevich; Ganpat Lodha; Sarantos Mattheos; Steven Vieweg

14.06.1 CALL TO ORDER AND INTRODUCTIONS

President Procyshyn called the meeting to order at 12:30 p.m.
All councillors and staff introduced themselves.

President Procyshyn thanked Past-President Marcia Friesen for her leadership and guidance during her term as President.

HEALTH AND SAFETY MOMENT

- Keep spare washer fluid in your trunk.
- Keep your headlights clean.
- Be careful when going through old (mouldy) files.
- This year's flu shot may not be effective; wash your hands!

14.06.2 ADOPTION OF AGENDA

It was **MOVED** by Marcia Friesen and **SECONDED** by Jonathan Epp that the agenda be approved as circulated.

CARRIED

14.06.3 MINUTES OF THE COUNCIL MEETING OF 11 September 2014.

It was **MOVED** by Lesley McFarlane and **SECONDED** by Marcia Friesen that the Minutes of the Council meeting of 11 September 2014 be approved as circulated.

CARRIED

OWNERSHIP LINKAGE

14.06.4 01. CHAIR'S REPORT - President Howard Procyshyn, P.Eng.

President Procyshyn reported that:

- the Association's awards banquet was a success and noted that all recipients were well-deserving of their awards.
- the majority of councillors were in attendance at the Council retreat and governance session that was held in November.
- the President's medal presentation at the Niakwa Country Club on December 1 was a success. Medals were presented to 40 past-presidents; of which 30 were in attendance.
- he attended the *City Beautiful* book launch held at McNally Robinson. He noted that the Mayor was in attendance and spoke at the event.
- he was unable to attend the Iron Ring ceremony and Dawn Nedohin-Macek attended on his behalf.

President Procyshyn updated Council on some matters that are being carried forward from the previous Council.

- The strategic planning session in 2013 identified and prioritized three strategic issues to focus on: government relations, public perception, and recruitment and retention. The document "*PEGM Council Strategic Priorities 2013 – 2017*" was published.
- A Task Group was formed to review the limited licences of other provinces and put forward a recommendation on a Limited Licensee category for Manitoba. President Procyshyn stated that amendments to the Act will be necessary to implement the licensee category.
- Council has not been in compliance with the ownership linkage mandate in the governance policy. He advised that a brainstorming session, to identify who we should connect with, was held at the September meeting and that councillors have the opportunity to fulfill this important governance function.

Mr. Koropatnick reported that he and Government Relations Director Scott Sarna attended the opening of the Legislative session. He advised that they had received passes from the Minister. He noted that engineering was specifically mentioned in the government's throne speech.

14.06.5 02. THE ROLE OF ENGINEERS CANADA – Digvir Jayas, P.Eng.

2:00 p.m.

President Procyshyn introduced Engineers Canada Director Dr. Digvir Jayas, who is the President-Elect of Engineers Canada.

Dr. Jayas said he is chairing Engineers Canada's Linkages Task Force. He explained that the Task Force was created to develop a linkage plan with its owners (the 12 constituent associations).

A survey has been sent out to the Constituent Associations to obtain feedback on the performance of their Engineers Canada Directors. Councillors are asked to complete the survey.

Dr. Jayas also said that he would like to facilitate a session with councillors and those who use the guidelines produced by Engineers Canada (chairs of ERC, RC, ARC, staff). He noted that the session will last for approximately two hours.

Mr. Koropatnick advised that a meeting date will be set for mid-January and an invitation will be sent to those who should participate in this session.

Dr. Jayas noted that the Task Force would like to have all of its data presented at the February 2015 Engineers Canada Board Meeting.

Councillor David Grant stated that the Continuing Competency Committee recently made use of Engineers Canada Return to Active Practice Guideline.

2:18 p.m. Dr. Jayas concluded his presentation.

14.06.6 CONSENT AGENDA

Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between September 1, 2014 and November 30, 2014.

Mr. Koropatnick explained that at each meeting Council will see a list of applicants which have been approved by the Registration Committee. Council is receiving the list as information and fulfillment of its responsibility to oversee the functioning of the Registration Committee as defined in the Act, By-laws and governing policies. It is placed on the Consent Agenda in accordance with governance policies GP-8.9, GP-16(3) and EL-6(4). There is no action required by Council.

COUNCIL EDUCATION

14.06.7 D1. SCHEDULE OF COUNCIL MEETINGS 2014 - 2015

Council considered a memo from Grant Koropatnick listing the proposed Council meeting dates for 2014 and 2015:

2014 - December 11

2015 - January 22, March 12, May 14, June 11, September 10
October 23 Annual General Meeting (Friday)

14.06.8 D2. ROBERT'S RULES OF ORDER

A copy of ~~Basic Roberts~~ Basic Roberts Rules of Order was made available for councillors to view on-line.

Council accepted this as information.

Councillor Epp had a question about tabling a motion.

14.06.9 D3. GP-10 COUNCILLOR CODE OF CONDUCT D4. COUNCILLOR PRIVACY DECLARATION

Councillors were asked to read and sign the Code of Conduct/Conflict of Interest and Performance Declaration forms that were distributed at the meeting. Councillors were also asked to sign the Privacy Declaration forms that were distributed at the meeting.

Past President Friesen reminded councillors of the Council policy that states that councillors should uphold and support lawfully made decisions made by previous councils.

14.06.10 D5. COUNCIL MEETING AGENDA: Why is it Organized This Way?

Mr. Koropatnick showed slides to explain the principles involved in organizing the online agenda:

Slide 1: the agenda flows from top to bottom;

Slide 2: governance is a function of ownership not management;

Slide 3: spend time on the most important part . governance decisions;

Slide 4: don't spend time on the routine, management or info items;

Slide 5: know your vital signs and avoid trying to make a decision when tiredness, time pressure or emotions can interrupt.

1:50 Council Took a break

2:00 Council reconvened

GOVERNANCE –

14.06.11 G1. DORN APPEAL PANEL - REPLACEMENT COUNCILLOR

Council referred to a Decision Background memo from Grant Koropatnick dated 11 December 2014.

An appeal panel was appointed to hear the appeal of a discipline decision in the file of Philip Dorn, P.Eng. Due to several legal procedural motions by the defendant, the hearing has been delayed and the term of councillor Rick Lemoine has expired. A replacement councillor must be appointed to the panel. President Procyshyn asked for a volunteer.

Council was advised that we received legal advice that having a three member panel (rather than a five member panel) works better for practical reasons (i.e arranging meetings).

It was MOVED by Marcia Friesen and SECONDED by Jonathan Epp that Council approve to revise the membership of the Dorn appeal panel from five members to three members.

6 in favour
4 opposed
1 abstained . J. Epp
CARRIED

14.06.12 G2. DUBE / ESCOBAR APPEAL PANEL - REPLACEMENT COUNCILLOR

Council referred to a Decision Background memo from Grant Koropatnick dated 11 December 2014.

Due to the expiry of the term of Councillor Guenter Schaub, P.Eng, prior to a panel decision, it is necessary to appoint a replacement councillor.

It was MOVED by David Grant and SECONDED by Marcia Friesen that Council approves the appointment of Councillor Fred Cross, P.Eng to the Dube / Escobar appeal panel.

CARRIED
F. Cross - abstained

14.06.13 G3. ELECTION OF VICE-PRESIDENT AND EXECUTIVE COMMITTEE MEMBER

Council referred to a Decision Background memo from Grant Koropatnick dated 11 December 2014.

Nominations for the position of Vice-President were made in accordance with the Nominating and Voting Procedures adopted for conducting this election.

Those nominated were:

Chris Beaumont-Smith
Jonathan Epp
David Grant
Lesley McFarlane
Roger Rempel

President Procyshyn asked each nominee whether they would allow their name to stand.

Chris Beaumont-Smith declined the nomination.

Jonathan Epp declined the nomination.

David Grant accepted the nomination.

Lesley McFarlane accepted the nomination.

Roger Rempel declined the nomination.

Councillors Grant and McFarlane each spoke briefly on why they would like to serve as Vice-President.

An election was held according to the written procedures; using paper ballots. Messrs. Koropatnick and Gregoire counted the ballots and gave the result to President Procyshyn who declared Lesley McFarlane elected as vice-president. Mr. Gregoire destroyed the ballots.

President Procyszyn then called for nominations for the position of Executive Committee Member.

Those nominated for the position of Executive Committee member in accordance with the nominating and voting Procedures were:

Chris Beaumont-Smith
Ruth Eden
Jonathan Epp
David Grant
Roger Rempel
Brett Todd

President Procyszyn asked each nominee whether they would allow their name to stand.

Chris Beaumont-Smith accepted the nomination.
Ruth Eden accepted the nomination.
Jonathan Epp accepted the nomination.
David Grant accepted the nomination.
Roger Rempel accepted the nomination.
Brett Todd accepted the nomination.

Council voted by secret ballot as per the election procedure.

Ballots were counted and Roger Rempel was elected Executive Committee member for the one-year-term.

14.06.14 G4. OWNERSHIP LINKAGE COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated 11 December 2014.

It was MOVED by Jonathan Epp and SECONDED by Roger Rempel that Council appoints David Grant, Brett Todd, Chris Beaumont-Smith and Kaitlin Fritz to the Ownership Linkage Committee.

CARRIED

Mr. Koropatnick advised Council that the composition of the Ownership Linkage Committee also requires a lay councillor be appointed to the Committee. He noted that three lay councillors are not in attendance at today's meeting and therefore the appointment of a lay councillor to the Ownership Linkage Committee will be deferred to a future meeting.

14.06.15 G5. CONTINUING COMPETENCY COMMITTEE -COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated 11 December 2014.

It was MOVED by Roger Rempel and SECONDED by Jonathan Epp to appoint Don Spangelo to the Continuing Competency Committee.

CARRIED

It was MOVED by Pamela Fulton-Regula and SECONDED by Chris Beaumont-Smith that Council appoint Ruth Eden as Council Liaison to the Continuing Competency Committee.

CARRIED

R. Eden - Abstained

14.06.16 G6. EGAIAR JOINT BOARD MEMBER

Council referred to a Decision Background memo from Grant Koropatnick dated 11 December 2014.

It was MOVED by Marcia Friesen and SECONDED by Lesley McFarlane that councillor David Grant be appointed as Council Liaison to the EGAIAR Joint Board for 2014-2015.

CARRIED

14.06.17 G7. APEGM FOUNDATION- COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated 11 December 2014.

It was MOVED by Roger Rempel and SECONDED by Pamela Fulton-Regula that councillor Chris Beaumont-Smith continue in his role as Council Liaison to the APEGM Foundation for 2014-2015.

CARRIED

14.06.18 G8. UMES – COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated 11 December 2014.

It was MOVED by Lesley McFarlane and SECONDED by Ruth Eden that councillor Kaitlin Fritz be re-appointed as Council Liaison to UMES for 2014-2015.

CARRIED

GEOLOGY STUDENTS COUNCIL LIAISON

It was MOVED by Roger Rempel and SECONDED by Chris Beaumont-Smith that councillor Pamela Fulton-Regula be appointed as Council Liaison to the geology students for 2014-2015.

CARRIED

14.06.19 G9. NOMINATING COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated 11 December 2014.

It was MOVED by Jonathan Epp and SECONDED by David Grant that Council appoint Fred Cross to the Nominating Committee.

CARRIED

14.06.20 G10. REVISION OF POLICY GP-13 COUNCIL MEMBER ORIENTATION

It was MOVED by Jonathan Epp and SECONDED by David Grant to table discussion on this item until the next Council meeting.

CARRIED

14.06.21 G11. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated 11 December 2014 and the cumulative outstanding action list from Council meetings after 11 September 2014:

Council reviewed the list.

- *Appeal committee of council - (Dorn) - in progress*
- *Licensee Task Group - in progress*

14.06.22 G12. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.

Council considered a memo from Grant Koropatnick dated 11 December 2014 and the proposed agenda for the next Council meeting on 22 January 2014.

Councillors were advised that if they have an item they would like placed on the agenda to please contact the President at least two weeks prior to the meeting date to allow sufficient time to prepare the background information for the item.

Monitoring reports will be prepared for:

GP-6 Governance Succession - Councillor McFarlane
GP-7 Council Committee Principles - Councillor Cross
GP-8 Council Committee Structure Councillor . Councillor Eden
GP-8.1 Nominating Committee Councillor . Councillor Friesen

MONITORING - EXECUTIVE LIMITATIONS AND ENDS

14.06.23 M1. EL-3.1 FINANCIAL CONDITION

Council considered a Monitoring Report from Grant Koropatnick, dated 11 December 2014.

COUNCIL PERFORMANCE

14.06.24 Council considered a Monitoring Report, GP-13 Council Member Orientation by Jonathan Epp, dated 18 November 2014.
Councillor Epp spoke to the report. He stated that Council is compliant.

Council considered a Monitoring Report, GP-14 Primary Council Linkages by Warren Gendzelevich, dated 11 December 2014.

EXECUTIVE LIMITATIONS – NONE

COUNCIL – EXECUTIVE DIRECTOR RELATIONSHIP

INFORMATION ITEMS

14.06.25 Council considered and received the following information items:

N1. Membership statistics as at December 1, 2014

N2. Financial Statement November 30, 2014

N3. Act Change Proposal to the Minister

N4. Role of Past President

N5. Enforcement Against Violator . Successful Appeal

N6. Minister's Request for P.Eng. Advisor

N7. Tessier vs. APEGM & Registrar

N8. Engineers Canada Director's Report

N9. APEGM Foundation Inc. Press Release

N10. Geoscientists Canada Director's Report

N11. Operational Changes

N12. Government Relations Event Invitation .

Councillors asked to receive a list of the MLAs and Deputy Ministers who have responded that they will be attending this event.

14.06.26 V1. ONLINE EVALUATION PAGE FOR THE MEETING

Council was asked to evaluate its behaviours and performance in the meeting by clicking their responses to the online survey questions.

NICE TO KNOW ITEMS

- 14.06.27** F1. iPad Deal-of-the-Week
F2. UM Geology Students . Thank you
F3. Heads-up Coming Events
F4. Cartoon-of-the-Week

14.06.28 ADJOURNMENT

The meeting adjourned at 4:36 p.m.

The next regular meeting of Council will be held at 12:00 noon on 22 January 2014.

Howard Procyshyn, P.Eng.
President

Ld/ 01000/01100/2014 December 11 Council Minutes

Grant Koropatnick, P.Eng.
CEO & Registrar