

Cancellation of Certificate of Authorization

USING THIS FORM

It is a requirement of *The Engineering and Geoscientific Professions Act* that any corporation, partnership, or other legal entity which contracts to, or otherwise engages in the provision of services which constitute the practice of professional engineering or practice of professional geoscience, directly or indirectly, must hold a Certificate of Authorization issued by the Association.

Please complete and return this form if you wish to cancel the Certificate of Authorization. Cancellation will result in your organization no longer being authorized to provide services in the Province of Manitoba.

Once complete, please submit the form to the address above. If you choose to submit this form digitally, please e-mail the completed form to DVanderAa@EngGeoMB.ca. Digital signatures or scanned documents with penned signatures are acceptable.

REQUIREMENTS FOR CANCELLATION

In accordance with *The Engineering and Geoscientific Professions Act*, sections 26(2) and 28(5), a member must return the certificate and the rubber portion of the seal upon resigning from the Association.

REFUND

Upon voluntary cancellation by the CofA holder, a pro-rated refund will be determined based on the date the request is received by our office. Where the original payment was made using a credit card, the refund will be processed back to the same card. If (a) card refunds cannot be processed for technical reasons, (b) the requestor does not want the refund processed to the original card, or (c) if payment was received by cheque, the refund will be paid by cheque in the name of the company and mailed to the address on file.

I, _____, hold the position of _____ wish to cancel
(PRINT NAME) (POSITION TITLE)

the Certificate of Authorization for _____, _____.
(COMPANY NAME) (CERTIFICATE NUMBER)

Effective _____.
(DATE)

- I am returning the company Certificate of Authorization.
 I am returning the company stamp.

(SIGNATURE)

(DATE)