

## REQUIRED DOCUMENTS BY APPLICATION TYPE

The documents outlined below must be included with your Application for Admission.

### ENGINEERING or GEOSCIENCE FIRST-TIME DOMESTIC APPLICANTS

- You have graduated from a Canadian post-secondary program (bachelor's degree) of at least four years in duration in engineering or geoscience and you are not registered as an engineer or geoscientist with another Canadian regulator. Applicants should review the academic qualification requirements in Section 2 of the Manual of Admissions.

#### REQUIRED DOCUMENTS

**Official transcript(s)**

Request the Canadian university to issue an official transcript(s) directly to the Association to the attention of the Registration Coordinator. All transcripts **MUST** be mailed to the Association directly in a sealed envelope or sent directly from the Canadian university electronically to [Transcripts@EngGeoMB.ca](mailto:Transcripts@EngGeoMB.ca). Student-issued transcripts are not acceptable.

To avoid having to order transcripts twice, order your transcripts after your convocation date.

Note: Official transcripts must state:

- All courses
- Final grade in each course
- Degree awarded
- Date degree was obtained

**Attach .pdf of your current driver's licence issued by a Canadian province or territory**

Other acceptable forms of proof of identity are listed at:  
[www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf](http://www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf)

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### ENGINEERING or GEOSCIENCE FIRST-TIME INTERNATIONALLY EDUCATED APPLICANTS

- You have completed a post-secondary program (typically a bachelor's degree) outside Canada of at least four-years duration in engineering or geoscience and you are not registered as an engineer or geoscientist with another Canadian regulator. Applicants should review the academic qualification requirements in Section 4 of the Manual of Admissions.

#### REQUIRED DOCUMENTS

- World Education Services document-by-document International Credential Evaluation Package (WES ICAP).** If you are unable to obtain a WES ICAP report because of adverse circumstances in the country that you were educated in, or have limited proof of your academic achievements, the WES Gateway Program can be used to fulfil these requirements.

#### **ENGINEERING**

- If a first-time internationally-educated engineering applicant has an engineering degree from an accredited program of a Washington Accord signatory country, the applicant must order a World Education Services (WES) International Credential Evaluation Package (ICAP) **document by document** and select Engineers Geoscientists Manitoba as the recipient.  
<https://www.wes.org/evaluations-and-fees/education/credential-evaluation-requirements-engineers-geoscientists-manitoba/>  
Check if the country is a Washington Accord signatory signatory at:  
<https://www.internationalengineeringalliance.org/accords/washington/signatories>
- If a first-time internationally-educated engineering applicant is not a graduate of an accredited engineering program from a Washington Accord signatory country, the applicant must order the WES ICAP course-by-course document and select Engineers Geoscientists Manitoba as the recipient.  
<https://www.wes.org/evaluations-and-fees/education/credential-evaluation-requirements-engineers-geoscientists-manitoba/>

## GEOSCIENCE

- All first-time internationally-educated geoscience applicants must order the WES ICAP **course-by-course document** and select Engineers Geoscientists Manitoba as the recipient.  
<https://www.wes.org/evaluations-and-fees/education/credential-evaluation-requirements-engineers-geoscientists-manitoba/>
- **Special Case:** You may not need to obtain a WES ICAP credential evaluation if you have completed a post-graduate degree (Masters or Ph.D.) in engineering or geoscience from a Canadian university **in a closely related discipline** to the undergraduate degree. Instead, you may ask the Canadian university to send copies of the undergraduate transcript which the university received at the time of your application for the post-graduate degree to [Transcripts@EngGeoMB.ca](mailto:Transcripts@EngGeoMB.ca). In addition to the undergraduate degree copy, the post-graduate degree transcript must be submitted by the university. If for any reason the university will not provide us with the documents, then you must provide the WES ICAP credential evaluation.

- Attach .pdf of your current driver's licence issued by a Canadian province or territory**  
*Other acceptable forms of proof of identity are listed at: [www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf](http://www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf)*
  - Attach .pdf of a current and chronological detailed resume**
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## LICENCE TRANSFER (CANADIAN MOBILITY)

- You are currently registered as an engineer or geoscientist with another Canadian regulator
- You have no disciplinary history
- You are not a former member of the Association who was de-registered.

### REQUIRED DOCUMENTS

- Attach .pdf of your current driver's licence issued by a Canadian province or territory**  
*Other acceptable forms of proof of identity are listed at: [www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf](http://www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf)*
  - Certificate of Authorization application may also be needed (see Company Registration section).**
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## INTERN MOBILITY (INTERN FROM ANOTHER CANADIAN REGULATOR)

- You are currently academically-qualified and registered as an engineering or geoscience intern (EIT or GIT) with another Canadian regulator
- You have no disciplinary history

### REQUIRED DOCUMENTS

- Attach .pdf of your current driver's licence issued by a Canadian province or territory**  
*Other acceptable forms of proof of identity are listed at: [www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf](http://www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf)*
- Attach .pdf copy of final transcript(s) or diploma(s) indicating degree completion**

## TEMPORARY LICENCE

- **FIRST-TIME:** First time application for Temporary Licence.
  - You do not qualify for US Mobility or International Mobility
  - You are registered as an engineer in good standing in at least one US State or country or are registered as an IntPE or APEC engineer
  - You have no disciplinary history
  - You do not qualify for Canadian Mobility
- **RENEWAL:** You need to re-apply one month before your expiry date.
  - You currently hold a Temporary Licence

### REQUIRED DOCUMENTS (in English)

- Attach .pdf of your current driver's licence issued by state/country of residency  
*Other acceptable forms of proof of identity are listed at: [www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf](http://www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf)*
  - Attach .pdf of a current and chronological detailed resume
  - Attach .pdf of final transcript or diploma indicating degree completion
  - Attach proof of successful completion of the Fundamentals of Engineering (FE) and the Principles and Practice of Engineering (PE) through NCEES or Fundamentals of Geology and Practice of Geology exams through ASBOG
  - Attach proof of registration with all US State Board(s) or country(ies) or proof of IntPE or APEC engineer registration
  - Certificate of Authorization application may also be needed (see Company Registration section).
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## US MOBILITY

- You have passed the Fundamentals of Engineering (FE) and Professional Engineering (PE) exams in the USA or Fundamentals of Geology and Practice of Geology exams
- You are registered as an engineer or geoscientist in good standing in at least one state in the USA
- You have no disciplinary history
- You have passed the Canadian National Exam - National Professional Practice Exam (NPPE)
- You do not qualify for Canadian Mobility

*Note: If you have NOT passed the NPPE, and would otherwise qualify for US Mobility, then apply for a Temporary Licence (First-Time). Engineers Geoscientists Manitoba will allow you to upgrade your member status from Temporary Licence to US Mobility once you pass the NPPE.*

### REQUIRED DOCUMENTS (NOT REQUIRED IF COPIES SUBMITTED FOR TEMPORARY LICENCE)

- Attach .pdf of a current and chronological detailed resume
- Attach .pdf of final transcript indicating degree completion
- Attach proof of successful completion of the Fundamentals of Engineering (FE) and the Principles and Practice of Engineering (PE) through NCEES or Fundamentals of Geology and Practice of Geology exams through ASBOG
- Certificate of Authorization application may also be needed (see Company Registration section).

## INTERNATIONAL MOBILITY

- You hold the International Professional Engineer (IntPE) designation or the Asia-Pacific Economic Cooperation Engineer (APEC Engineer) designation
- You have no disciplinary history
- You have passed the Canadian National Exam - National Professional Practice Exam (NPPE)
- You do not qualify for Canadian Mobility

**Note:** If you have NOT passed the NPPE, and would otherwise qualify for International Mobility, then apply for a Temporary Licence (First-Time). Engineers Geoscientists Manitoba will allow you to upgrade your member status from Temporary Licence to US Mobility once you pass the NPPE.

### **REQUIRED DOCUMENTS** (NOT REQUIRED IF COPIES SUBMITTED FOR TEMPORARY LICENCE)

- Attach .pdf of a current and chronological detailed resume
  - Attach .pdf of transcript indicating degree
  - Attach proof of IntPE or APEC Engineer registration
  - Certificate of Authorization application may also be needed (see Company Registration section).
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## FIRST-TIME SPECIFIED SCOPE OF PRACTICE LICENCE

- You do not hold a Specified Scope of Practice Licence (limited licence) with another Canadian provincial association, also known as Limited Licence Mobility  
**AND**
- You have a post-secondary degree or a minimum two-year diploma in engineering engineering or geoscience technology and obtained acceptable work experience approved by the Association.  
**OR**
- You have a post-secondary degree or a minimum two-year diploma in a related science, with a minimum of five years' of engineering or geoscience-related experience

### **REQUIRED DOCUMENTS**

- Official transcript(s),**
  - Request the university/college to issue an official transcript(s) directly to the Association to the attention of the Domestic Registration Program Coordinator at [Info@EngGeoMB.ca](mailto:Info@EngGeoMB.ca). All transcripts MUST be mailed to the Association directly in a sealed envelope or sent directly from the Canadian university electronically to [Info@EngGeoMB.ca](mailto:Info@EngGeoMB.ca). Student-issued transcripts are not acceptable.
- Attach .pdf of your current driver's licence issued by a Canadian province or territory**  
Other acceptable forms of proof of identity are listed at: [www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf](http://www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf)
- Attach .pdf of a current and chronological detailed resume demonstrating the number of years of experience and schooling**
- Discipline of Practice Form**  
Please visit [www.EngGeoMB.ca/SSPL.html](http://www.EngGeoMB.ca/SSPL.html) and complete the Practice Form

## SPECIFIED SCOPE OF PRACTICE LICENCE

### • MOBILITY

- You are registered with a Specified Scope of Practice Licence in good standing with another Canadian regulator
- You have no disciplinary history
- You are not a former member of the Association who was de-registered.

### • REINSTATEMENT

- You previously applied with the Association for a Specified Scope Licence.

### REQUIRED DOCUMENTS

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*Other acceptable forms of proof of identity are listed at: [www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf](http://www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf)*

**Attach .pdf of a current and chronological detailed resume demonstrating the number of years of experience and schooling**

### • SCOPE CHANGE

- You are currently licensed with a Specified Scope of Practice Licence in good standing with Engineers Geoscientists Manitoba

### REQUIRED DOCUMENTS

**Attach a Discipline of Practice Form including details of the proposed a scope change**  
*Please visit [www.EngGeoMB.ca/SSPL.html](http://www.EngGeoMB.ca/SSPL.html) and complete the Practice Form*

**Attach .pdf of a current and chronological detailed resume demonstrating the number of years of experience and schooling**

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## COMPANY REGISTRATION

A Certificate of Authorization is a requirement of The Engineering and Geoscientific Professions Act for any corporation, partnership, or other legal entity which contracts to, or otherwise engages in the provision of services which constitute the practice of professional engineering or practice of professional geoscience, directly or indirectly.

- Your employer or company is a corporation, partnership, or other legal entity that is conducting engineering or geoscience business within the province of Manitoba either directly or indirectly.

Review the types of categories at [www.EngGeoMB.ca/CompanyRegistration.html](http://www.EngGeoMB.ca/CompanyRegistration.html)

### REQUIRED DOCUMENTS:

**Application for Certificate of Authorization**

**Evidence of legal status of the company**

- Evidence must match that on the application form.
- If the partnership, corporation or entity is registered outside of Canada, please additionally provide proof of registration from the Manitoba Companies Office (204-945-2500).
- If the company has an operating name, evidence such as a business name or trade name approval is required.

**Certificate of professional liability insurance**