

REQUIRED DOCUMENTS BY APPLICATION TYPE

The documents outlined below must be included with your Application for Admission.

ENGINEERING or GEOSCIENCE FIRST-TIME DOMESTIC APPLICANTS

- You have graduated from a Canadian post-secondary program post-secondary program (bachelor's degree) of at least four years in duration in engineering or geoscience and you are not registered as an engineer or geoscientist with another Canadian regulator. Applicants should review the academic qualification requirements in Section 2 of the [Manual of Admissions](#).

REQUIRED DOCUMENTS

Official transcript(s)

Request the Canadian university to issue an official transcript(s) directly to the Association to the attention of the Registration Coordinator. All transcripts **MUST** be mailed to the Association directly in a sealed envelope or sent directly from the Canadian university electronically to Info@EngGeoMB.ca. Student-issued transcripts are not acceptable.

To avoid having to order transcripts twice, order your transcripts after your convocation date.

Note: Official transcripts must state:

- All courses
- Final grade in each course
- Degree awarded
- Date degree was obtained

Attach .pdf of your current driver's licence issued by a Canadian province or territory

Other acceptable forms of proof of identity are listed at:
www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf

ENGINEERING or GEOSCIENCE FIRST-TIME INTERNATIONALLY TRAINED APPLICANTS

- You have completed a post-secondary program (typically a bachelor's degree outside Canada) of at least four-years duration in engineering or geoscience and you are not registered as an engineer or geoscientist with another Canadian regulator. Applicants should review the academic qualification requirements in Section 2 of the [Manual of Admissions](#).

REQUIRED DOCUMENTS

World Education Services document-by-document International Credential Evaluation Package (WES ICAP). If you are unable to obtain a WES ICAP report because of adverse circumstances in the country that you were educated in, or have limited proof of your academic achievements, the WES Gateway Program can be used to fulfil these requirements.

Before you submit your Application for Admission, you must get your documents authenticated by World Education Services (WES). We do not accept credential assessments done by other agencies.

For detailed step-by-step instructions on how to order your WES ICAP, please see our website at www.EngGeoMB.ca/pdf/Registration/Assessment/HowToOrderYourWESDocument.pdf

Special Case: You do not need to obtain a WES ICAP credential evaluation if you have completed a post-graduate (Masters or Ph.D.) from a Canadian university. Instead, you may ask the Canadian university to send copies of the undergraduate transcript which the university received at the time of your application for the post-graduate degree to International Assessment Coordinator at: Info@EngGeoMB.ca. In addition to the undergraduate copy, the university must also include your post-graduate transcript. If for any reason you cannot get the university to provide us with these requirements, then you must provide the WES ICAP credential evaluation.

Note: The WES ICAP does not replace the requirement for Engineers Geoscientists Manitoba Academic Assessment. The primary reason for the WES ICAP assessment is to verify and authenticate your academic documents.

Attach .pdf of your current driver's licence issued by a Canadian province or territory

Other acceptable forms of proof of identity are listed at: www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf

Attach .pdf of a current and chronological detailed resume

LICENCE TRANSFER (CANADIAN MOBILITY)

- You are currently registered as an engineer or geoscientist with another Canadian regulator
- You have no disciplinary history
- You are not a former member of the Association who was de-registered.

REQUIRED DOCUMENTS

- Attach .pdf of your current driver's licence issued by a Canadian province or territory
Other acceptable forms of proof of identity are listed at: www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf
 - Attach .pdf of a current and chronological detailed resume
 - Certificate of Authorization application may also be needed (see Company Registration section).
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INTERN MOBILITY (INTERN FROM ANOTHER CANADIAN REGULATOR)

- You are currently registered as an engineering or geoscience intern (EIT or GIT) with another Canadian regulator
- You have no disciplinary history

REQUIRED DOCUMENTS

- Attach .pdf of your current driver's licence issued by a Canadian province or territory
Other acceptable forms of proof of identity are listed at: www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf
 - Attach .pdf of a current and chronological detailed resume
 - Attach .pdf copy of final transcript(s) or diploma(s) indicating degree completion
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TEMPORARY LICENCE

- **FIRST-TIME:** First time application for Temporary Licence.
 - You do not qualify for US Mobility or International Mobility
 - You are registered as an engineer in good standing in at least one US State or country or are registered as an IntPE or APEC engineer
 - You have no disciplinary history
 - You do not qualify for Canadian Mobility
- **RENEWAL:** You need to re-apply one month before your expiry date.
 - You currently hold a Temporary Licence

REQUIRED DOCUMENTS (in English)

- Attach .pdf of your current driver's licence issued by state/country of residency
Other acceptable forms of proof of identity are listed at: www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf
- Attach .pdf of a current and chronological detailed resume
- Attach .pdf of final transcript or diploma indicating degree completion
- Attach proof of successful completion of the Fundamentals of Engineering (FE) and the Principles and Practice of Engineering (PE) through NCEES or Fundamentals of Geology and Practice of Geology exams through ASBOG
- Attach proof of registration with all US State Board(s) or country(ies) or proof of IntPE or APEC engineer registration
- Certificate of Authorization application may also be needed (see Company Registration section).

US MOBILITY

- You have passed the Fundamentals of Engineering (FE) and Professional Engineering (PE) exams in the USA or Fundamentals of Geology and Practice of Geology exams
- You are registered as an engineer or geoscientist in good standing in at least one state in the USA
- You have no disciplinary history
- You have passed the Canadian National Exam - National Professional Practice Exam (NPPE)
- You do not qualify for Canadian Mobility

Note: If you have NOT passed the NPPE, and would otherwise qualify for US Mobility, then apply for a Temporary Licence (First-Time). Engineers Geoscientists Manitoba will allow you to upgrade your member status from Temporary Licence to US Mobility once you pass the NPPE.

REQUIRED DOCUMENTS (NOT REQUIRED IF COPIES SUBMITTED FOR TEMPORARY LICENCE)

- Attach .pdf of a current and chronological detailed resume
 - Attach .pdf of final transcript indicating degree completion
 - Attach proof of successful completion of the Fundamentals of Engineering (FE) and the Principles and Practice of Engineering (PE) through NCEES or Fundamentals of Geology and Practice of Geology exams through ASBOG
 - Certificate of Authorization application may also be needed (see Company Registration section).
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INTERNATIONAL MOBILITY

- You hold the International Professional Engineer (IntPE) designation or the Asia-Pacific Economic Cooperation Engineer (APEC Engineer) designation
- You have no disciplinary history
- You have passed the Canadian National Exam - National Professional Practice Exam (NPPE)
- You do not qualify for Canadian Mobility

Note: If you have NOT passed the NPPE, and would otherwise qualify for International Mobility, then apply for a Temporary Licence (First-Time). Engineers Geoscientists Manitoba will allow you to upgrade your member status from Temporary Licence to US Mobility once you pass the NPPE.

REQUIRED DOCUMENTS (NOT REQUIRED IF COPIES SUBMITTED FOR TEMPORARY LICENCE)

- Attach .pdf of a current and chronological detailed resume
- Attach .pdf of transcript indicating degree
- Attach proof of IntPE or APEC Engineer registration
- Certificate of Authorization application may also be needed (see Company Registration section).

FIRST-TIME SPECIFIED SCOPE OF PRACTICE LICENCE

- You do not hold a Specified Scope of Practice Licence (limited licence) with another Canadian provincial association, also known as Limited Licence Mobility
- AND
- You have a post-secondary degree or a minimum two-year diploma in engineering or geoscience technology and obtained acceptable work experience approved by the Association.
- OR
- You have a post-secondary degree or a minimum two-year diploma in a related science, with a minimum of five years' of engineering or geoscience-related experience

REQUIRED DOCUMENTS

- Official transcript(s),**
 - Request the university/college to issue an official transcript(s) directly to the Association to the attention of the Domestic Registration Program Coordinator at Info@EngGeoMB.ca. All transcripts **MUST** be mailed to the Association directly in a sealed envelope or sent directly from the Canadian university electronically to Info@EngGeoMB.ca. Student-issued transcripts are not acceptable.
 - Attach .pdf of your current driver's licence issued by a Canadian province or territory**
Other acceptable forms of proof of identity are listed at: www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf
 - Attach .pdf of a current and chronological detailed resume demonstrating the number of years of experience and schooling**
 - Discipline of Practice Form**
Please visit www.EngGeoMB.ca/SSPL.html and complete the Practice Form
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SPECIFIED SCOPE OF PRACTICE LICENCE

- **MOBILITY**
 - You are registered with a Specified Scope of Practice Licence in good standing with another Canadian regulator
 - You have no disciplinary history
 - You are not a former member of the Association who was de-registered.
- **REINSTATEMENT**
 - You previously applied with the Association for a Specified Scope Licence.

REQUIRED DOCUMENTS

- Attach .pdf of your current driver's licence issued by a Canadian province or territory**
Other acceptable forms of proof of identity are listed at: www.EngGeoMB.ca/pdf/Admissions/ConfirmationOfIdentity.pdf
 - Attach .pdf of a current and chronological detailed resume demonstrating the number of years of experience and schooling**
- **SCOPE CHANGE**
 - You are currently licensed with a Specified Scope of Practice Licence in good standing with Engineers Geoscientists Manitoba

REQUIRED DOCUMENTS

- Attach a Discipline of Practice Form including details of the proposed a scope change**
Please visit www.EngGeoMB.ca/SSPL.html and complete the Practice Form
- Attach .pdf of a current and chronological detailed resume demonstrating the number of years of experience and schooling**

COMPANY REGISTRATION

A Certificate of Authorization is a requirement of The Engineering and Geoscientific Professions Act for any corporation, partnership, or other legal entity which contracts to, or otherwise engages in the provision of services which constitute the practice of professional engineering or practice of professional geoscience, directly or indirectly.

- Your employer or company is a corporation, partnership, or other legal entity that is conducting engineering or geoscience business within the province of Manitoba either directly or indirectly.

Review the types of categories at www.EngGeoMB.ca/CompanyRegistration.html

REQUIRED DOCUMENTS:

- Application for Certificate of Authorization**
- Evidence of legal status of the company**
 - Evidence must match that on the application form.
 - If the partnership, corporation or entity is registered outside of Canada, please additionally provide proof of registration from the Manitoba Companies Office (**204-945-2500**).
 - If the company has an operating name, evidence such as a business name or trade name approval is required.
- Certificate of professional liability insurance**