

PROPOSAL 5 - BY-LAW 15.3.5 DIRECTIONS AND PRACTICE NOTES

This change codifies the creation of Practice Guidelines, to ensure that they are being reviewed and created as needed.

The Investigation Committee will report changes and publications to the Council (see below).

CURRENT WORDING	PROPOSED WORDING
<p>15.3.5 Directions and Practice Notes</p> <p>The investigation committee may prepare and publish directions and practice notes on matters related to the practice of professional engineering and professional geoscience. When consulted, the investigation committee may offer advice to practitioners on specific matters.</p>	<p>15.3.5 Directions, Practice Guidelines and Practice Notes</p> <p>The investigation committee may prepare and publish directions, practice guidelines and practice notes on matters related to the practice of professional engineering and professional geoscience. When consulted, the investigation committee may offer advice to practitioners on specific matters.</p>

Supporting Policy – Investigation Committee Terms of Reference – GP-8.5

1. Products:

- 1.1 Timely handling of complaints from the public about the conduct of a member [Act Clause 31(1)]
- 1.2 Practice Notes as required to address issues affecting the practice of the profession [By-law 15.3.5]
- 1.3 Timely options for Council consideration on matters that arise at Investigation Committee that may affect the regulation of the profession.
- 1.4 Reports to (a) Council on the disposition of all complaints considered and (b) of its activities annually to the CEO for use in other reports.
- 1.5 The Chair provides an annual report in May to Council on the members of the Investigation Committee including the names of members whose appointments are due to expire as well as their eligibility for re-appointment or removal.
- 1.6 Members of the committee may express opinions to Council in confidence regarding the re-appointment or removal of the Chair.
- 1.7 Reports to Council when new Practice Guidelines are approved for publication and when existing Practice Guidelines are modified.