

## LATE EXPERIENCE FEE FORM

Under the rules of the Pre-Registration Program, late but otherwise eligible experience may be credited if an Administrative Penalty is paid. The penalty is calculated on a “per month” basis and is equal to \$21.40 (including GST) per month claimed.

Late months are defined as any experience gained after 14 months of Engineers Geoscientists Manitoba receiving the Intern Progress Report. For example- a report which covers the reporting period from January 1, 2017 to January 1, 2018(12 months) should be received by March 1, 2018 (2 months). If the same report is received on April 1, 2018(1 month late), it is deemed late experience. The intern has the option of paying an administrative sanction of \$21.40 to have that late but otherwise eligible experience counted or add the late month to the Pre-Registration Program work experience requirement. The 14 month rule applies whether you are in full-time work, part-time work or have had a period of unemployment.

To illustrate how this works, if you submit a 12 month report and 2 months are deemed late, you will be credited with 12 months towards your Pre Registration Program, but you will be required to attain 50 months of experience rather than 48 months. If you pay the administrative sanction for these extra two months (\$21.40 x 2=\$42.80), your total time requirement will revert back to 48 months.

You must pay for the late times in multiples of ½ months. For example- \$21.40/2=\$10.70.

Payment which are not in ½ multiples will not be accepted.

To make a payment over the phone please contact our accounting department at [accounting@EngGeoMb.ca](mailto:accounting@EngGeoMb.ca)

For inquiries on how late experience is assessed please contact the Pre-Registration Coordinator at [PreReg@EngGeoMb.ca](mailto:PreReg@EngGeoMb.ca)

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First Name	Last Name	Member #
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I wish to pay by credit card

<input type="checkbox"/> Visa	Credit Card Number: _____
<input type="checkbox"/> MasterCard	Expiry Date: _____

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Signature	Date
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